

KinderRec Program Staff Position begins August 2010

Hours vary depending on desired schedule.

11:30 am – 3:30 pm M-F

Potential additional hours for the BASP Program

Description:

The KinderRec Staff is responsible for assisting in the daily operations of the program to include curriculum and lesson plans in a recreational setting. This program is intended for Kindergarten age students.

Qualifications:

- Must be 21+ years of age and be eligible to drive a 15 passenger van
- Must have experience working with children.
- Must have experience in working with the general public.
- Ability to read, write, and effectively communicate in English.
- Can work in a team environment or alone.
- Must possess strong leadership, communication, and organizational skills.
- Must be flexible and have ability to adapt to situations.
- Must hold current Child/Adult CPR and First Aid Certification.

Job Duties:

Supervise program participants which will include planning and implementing a diversified program for Kindergarten children during the school year, August through June. Participate in staff training and other meetings and/or clinics. Duties include driving a 15 passenger van. Inspects facilities and equipment for safety hazards. Reports and corrects unsafe conditions.

Promotes and stimulates good relationships with the participants' parents. Keeps them informed on the progress of their children. Keeps multi-purpose room, and cabinets neat and current. Keeps program information of medical forms neat and current. Maintains current community First Aid/CPR Certification.