

2010-2011 School Year – Employment Begins in August 2010 to May 2011

Preschool Teacher – 2 Positions

Part-Time Position

Up to 30 hrs p/wk will vary with schedule and staffing

DESCRIPTION:

The preschool teacher plans, organizes and conducts age appropriate Preschool activities. Ability to manage classroom, implement lesson plans providing a diverse academic setting. Must be able to work in a team environment and independently.

QUALIFICATIONS:

- Valid IL Identification
- Sixty (60) semester hours (90 quarter hours) of credits from an accredited college or university with six (6) semester or (9 quarter hours) in courses related directly to child care and/or child development, from birth to age six (6) **or**
- One (1) year of child development in nursery school, kindergarten, or licensed day care center and thirty (30) semester hours (or 45 quarter hours) of credits from an accredited college or university with six (6) semester (or 9 quarter hours) in courses related directly to child care and/or child development, from birth to age six (6) **or**
- Minimum Five (5) Years experience in early childhood academic classroom setting.
- Ability to read, write and effectively communicate in English.
- Must hold current Child/Adult CPR and First Aid Certification or obtain within 6 weeks of employment..

JOB DUTIES:

Responsible for the health and safety of all children. Teachers are responsible for the supervision of children at all times. Responsible for the planning of age appropriate activities for specific age groups. This includes having written lesson plans turned in weekly. Weekly lessons plans should include a wide variety of activities allowing for both structured and unstructured times. Responsible for communicating relevant information to the parents. This includes a weekly newsletters, progress reports, and notes to parents. Demonstrate a positive attitude towards children, parents and co-workers. Plans and conducts parent conferences to evaluate children's progress. Attend and participates in staff meetings, offer ideas and suggestions that would help improve the program, staff development sessions and continuing education opportunities as required.