

**MINUTES OF MAY 19, 2011
BUTTERFIELD PARK DISTRICT
MONTHLY BOARD MEETING**

Commissioner Kryger called the meeting to order at 7:37 p.m.

Upon roll call the following commissioners were present: Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Sandy Cosenza.

Commissioners Excused: N/A

Staff Present: Executive Director Harris, Deputy Executive Director Heitz and Recording Secretary Holz.

Guests: Michele Piotrowski

OPEN COMMUNICATION/PUBLIC COMMENTS

No one from the public appeared and there were no public comments.

ACCEPTANCE OF ELECTION RESULTS

Commissioner Saunderson made a motion to accept the Election Results; Seconded by Commissioner Gavin.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Sandy Cosenza.)

COMMISSIONER OATH OF OFFICE

Michele Piotrowski was sworn in as Butterfield Park District Commissioner by Oath of Office.

ELECTION OF OFFICERS

Commissioner Kryger made a motion to accept the Election of Officers; Seconded by Commissioner Saunderson.

Discussion: Commissioner Kryger stated that Commissioner Kryger will retain his office as President, Commissioner Saunderson will retain her office as Vice President, Commissioner Gavin will retain his office as Secretary, Commissioner Montgomery will be Treasurer and Commissioner Piotrowski will be the Deputy Secretary.

Upon voice vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski)

APPOINTMENT OF COMMITTEES

Finance

Commissioner Kryger made a motion to accept the Finance Committee; Seconded by Commissioner Saunderson.

Discussion: Committee Members are: Commissioner Montgomery, Kryger, and Piotrowski.

Upon voice vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski)

Pool & Recreation

Commissioner Kryger made a motion to accept the Pool & Recreation Committee; Seconded by Commissioner Montgomery.

Discussion: Committee Members are: Commissioner Saunderson, Gavin, and Kryger.

Upon voice vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski)

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Building & Grounds

Commissioner Kryger made a motion to accept the Building & Grounds Committee; Seconded by Commissioner Gavin.

Discussion: Committee Members are: Commissioner Piotrowski, Kryger, and Gavin.

Upon voice vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski)

NEDSRA

Commissioner Montgomery made a motion to accept the NEDSRA Committee; Seconded by Commissioner Piotrowski.

Discussion: Executive Director Harris will be Chair and Deputy Executive Director Heitz will be alternate.

Upon voice vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski)

Personnel

Commissioner Kryger made a motion to accept the Personnel Committee; Seconded by Commissioner Montgomery.

Discussion: Personnel committee is an adhoc committee. Commissioner Montgomery is Chair.

Upon voice vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski)

ACCEPTANCE OF DISBURSEMENTS –MARCH 2011

Commissioner Kryger made a motion to accept the Disbursements of March 2011; Seconded by Commissioner Gavin.

Discussion: Commissioner Montgomery asked if we were saving on writing checks with the Fifth Third company card. Deputy Executive Director Heitz stated that we are processing less and less as the staff is using the card more. Executive Director Harris stated that maintenance is exclusively using credit cards now and all the site directors will have credit cards this year. Commissioner Montgomery asked if that was the last bill for the registration software. Deputy Executive Director Heitz replied that we have one more billing to come because we have completed more training. Commissioner Piotrowski asked for some back ground on Kensington Park contract. Executive Director Harris brought Commissioner Piotrowski up to date on project matters. Commissioner Montgomery asked if our legal expenses were high. Deputy Executive Director Heitz stated that is misleading, that line item that is being referred to is the bond and not corporate council.

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski.)

ACCEPTANCE OF CHECK REGISTERS FOR MARCH 2011

Commissioner Kryger made a motion to approve the check registers for March 2011; Seconded by Commissioner Montgomery.

Discussion: Deputy Executive Director Heitz stated we will be using our Fifth Third Corporate Card to pay our utilities. We hope to reach a constant usage to reduce the number of checks being cut each month.

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski.)

APPROVAL OF ORDINANCE #201

Commissioner Saunderson made a motion to approve Ordinance #201; Seconded by Commissioner Gavin.

Discussion: Commissioner Piotrowski had general financial questions due to being a new commissioner, questions and answers ensued.

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski.)

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APPROVAL OF BOARD MEETING MINUTES OF APRIL 14, 2011.

Commissioner Kryger made a motion to accept the Regular Board Meeting minutes of April 14, 2011; Seconded by Commissioner Gavin.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 3(Lisa Saunderson, Michael Kryger and Jim Gavin.)
ABSTAIN: 2(Commissioner Larry Montgomery and Michele Piotrowski)

APPROVAL OF EXECUTIVE SESSION MINUTES OF APRIL 14, 2011.

Commissioner Kryger made a motion to accept the Executive Session minutes of April 14, 2011; Seconded by Commissioner Saunderson.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 3(Lisa Saunderson, Michael Kryger and Jim Gavin.)
ABSTAIN: 2(Commissioner Larry Montgomery and Michele Piotrowski)

APPROVAL OF EXECUTIVE SESSION MINUTES FOR PUBLIC REVIEW

Commissioner Saunderson made a motion NOT to approve the Executive Session Minutes for public view of Nov. 15, 2007; Mar. 13, 2008, Oct. 9, 2008; Nov. 13, 2008; Apr. 16, 2009; May 14, 2009; May 28, 2009; Apr.8, 2010; June 1, 2010; Oct. 14, 2010; Seconded by Commissioner Kryger.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 3(Lisa Saunderson, Michael Kryger and Jim Gavin.)
ABSTAIN: 2(Commissioner Larry Montgomery and Michele Piotrowski)

APPROVAL OF ORDINANCE #202

Commissioner Kryger made a motion to approve Ordinance #202; Seconded by Commissioner Montgomery.

Discussion: Executive Director Harris explained that this is an ordinance for the resubmittal of our OSLAD application. Our planner pointed out some of our short comings on our first application one being the ordinance requiring how many acres of land per community members. The industry standard is about 10 acres per 1,000 community members and we have 3 acres per 1,000 community members. He thought it would be best to revise our ordinance plan to match closer to what we could potential achieve. This ordinance suggests 4 acres of open land per 1,000 community members which will give us a little bit of wiggle room. Commissioner Saunderson asked how and where would the additional land come from? Executive Director Harris responded that there is always potential for the Lombard Park District property that is on the North end of the golf course, the piece of property on the corner of Butterfield and 53, and the ComEd property.

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski.)

NEW BUSINESS

Hoffman Park - Executive Director Harris discussed the public meeting that was held last Wednesday, no one from public attended. Commissioner Saunderson asked where the school was in the diagram. Executive Director Harris replied that the school is not on there. You can only submit a grant request for property you own or have a long term lease with. The only thing you see different from the first time is we pulled out the playground. If we do the playground this year we would not get reimbursed for the expenses. We will mention this in our narrative that we are working with the school district on a shared playground just outside our property. We are about to secure a lease with ComEd. Commissioner Saunderson suggested that the idea of Solar Panels for the Rec & Aquatic Center roof be investigated at committee level. Commissioner Montgomery concurred. Commissioner Piotrowski the financial turnaround should be 5 years to a max of 10 years. This property and building has a lot of trees and shade and may not be advantageous.

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WRITTEN COMMUNICATION

Executive Director Harris briefly discussed the workshops that are offered for park district officials.

ADJOURNMENT

At 8:46p.m. Commissioner Kryger made a motion to adjourn; Seconded by Commissioner Montgomery.

Upon a voice vote, the motion passed:

AYES: 5(Commissioner Larry Montgomery, Lisa Saunderson, Michael Kryger, Jim Gavin and Michele Piotrowski.)

PRESIDENT _____

BOARD SECRETARY _____

Respectfully submitted by Recording Secretary Karin Holz