



Butterfield Park District

MINUTES OF February 14th, 2013 MONTHLY BOARD MEETING

Commissioner Kryger called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Michele Piotrowski, Larry Montgomery, and Michael Kryger.

Absent: Commissioner Lisa Saunderson

Commissioner Jim Gavin (6:37 p.m.)

Staff Present: Executive Director Reiner, Administrative Service Manager Connie Murphy, Recreation Manager Sara Venuto, Manager of Parks and Facilities Don Nuenthel, Preschool Coordinator Karin Paral, and Registrar Oona Kelly.

APPROVAL OF AGENDA

Commissioner Montgomery made a motion to approve the Agenda for February 14th, 2013; Seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Larry Montgomery, Michele Piotrowski, and Michael Kryger.)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – January 10, 2013

Commissioner Montgomery made a motion to approve the Board meeting minutes of January 10, 2013; Seconded by Commissioner Kryger.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioner Michele Piotrowski, Larry Montgomery, and Michael Kryger)

NAYS: None

APPROVAL OF THE MINUTES FOR THE PUBLIC HEARING – BOND SALE – January 22, 2013

Commissioner Piotrowski made a motion to approve the Board meeting minutes of January 22, 2013; Seconded by Commissioner Montgomery.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioner Michele Piotrowski, Larry Montgomery, and Michael Kryger)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner brought the Board's attention to the NEDSRA NewsFlash, his communication to IDOT, and an upcoming article to be published in Crain's Chicago Business on February 18, 2013, regarding the State of Illinois's supplemental budget.

Commissioner Kryger requested that consideration be given to revising our Board Meeting minutes to be more succinct, in keeping with a speaker's suggestion that he heard at the IAPD conference.

There were no other Comments and Communications at this time.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – January, 2013

Commissioner Piotrowski made a motion to accept the January, 2013 Financial Report; Seconded by Commissioner Gavin.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioner Michele Piotrowski, Larry Montgomery, Jim Gavin, and Michael Kryger)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List; January, 2013

Commissioner Gavin made a motion to approve the Disbursements of January, 2013; Seconded by Commissioner Montgomery.

Discussion: There was no further discussion on this item at this time.

Upon a roll call vote, the motion passed unanimously:

AYES: 4 (Commissioner Michele Piotrowski, Larry Montgomery, Jim Gavin, and Michael Kryger)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

- Commissioner Piotrowski commented that the IAPD Conference was beneficial.
- Commissioner Montgomery mentioned several possible names as replacement candidates for the open board seat.
- Commissioner Kryger also commented on the benefits of the IAPD Conference and suggested that we review some of the suggestions from the conference's board meeting formats and adjust our meetings accordingly.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration and Parks Report

- The Director's written report was presented and questions answered.
- Director Reiner reminded the Board that there were many documents requiring signatures for the bond following the meeting.
- The time of the scheduled February 21, 2013 Special Meeting is changed to 8:00 p.m. to accommodate the Zoning Hearing at 6:00 p.m. on the same date.

c.) Recreation Report

- The Superintendent of Recreation's written report was presented and questions answered.
- We are coordinating with the high school and middle school on Raider and Spartan Summer Camps.
- Heavy facility usage continues, i.e. COD, Lady Lightning, Synergy Soccer, etc.

d). Early Childhood/Administrative Services Report

- The Early Childhood Coordinator's written report was presented and questions answered.
- Early Childhood Continuing Education Conference was beneficial.
- Enrollment for 2013/2014 is going well.
- Referral coupon for ToddlerTime will be distributed to current preschool families as well as Rec Kids families.
- Camp Super Tot planning is underway.

e). Special Reports

There were no special reports at this time.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

Discussion took place regarding the upcoming board member vacancy. Commissioner Kryger will contact some possible candidates. The procedure of appointing a replacement was discussed.

MOTION TO ADJOURN

At 7:30 p.m. Commissioner Piotrowski moved to adjourn; seconded by Commissioner Montgomery.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioner Michele Piotrowski, Larry Montgomery, Jim Gavin, and Michael Kryger)
NAYS: None

PRESIDENT _____

BOARD SECRETARY _____

