

**MINUTES OF FEBRUARY 11, 2010  
BUTTERFIELD PARK DISTRICT  
MONTHLY BOARD MEETING**

Vice President Saunderson called the meeting to order at 7:03 p.m.

Upon roll call the following commissioners were present: Commissioner Lisa Saunderson, Sandy Cosenza, Larry Montgomery and Jim Gavin.

Commissioners excused: Michael Kryger

Staff Present: Executive Director Harris, Deputy Executive Director Heitz, Preschool Director Murphy and Recording Secretary Holz.

Guests: Catalino (Orly) Espiritu and Bennie Espiritu

**RECOGNITION OF CATALINO (ORLY) ESPIRITU**

Commissioner Saunderson stated that the Butterfield Park District wishes to acknowledge Orly Espiritu. Orly owns and operates the Arodans Martial Arts Worldwide and has provided martial arts instruction for over ten years at the Park District. He is a ninth degree blackbelt, three times All-Philippines National Champion and an Illinois Forms champion. Most importantly, Master Orly has taught the art of self defense while developing flexibility, self discipline, stamina, concentration and courage for over 1000 participants at the Butterfield Park District. The Park Board of Commissioners would like to thank Orly for his years of service and his loyalty to the Park District. As a small token of our appreciation we would like to present to Master Orly a certificate of recognition and a gift certificate.

**CONNIE MURPHY/PRESCHOOL PRESENTATION.**

Commissioner Saunderson introduced Connie Murphy, Preschool and Early Childhood Education Enrichment Director for the Butterfield Park District. Preschool Director Murphy will provide a presentation updating the Board and community on the early childhood program. Preschool Director Murphy will review enrollment, curriculum, special events, and future ideas as well as be available for questions, comments and suggestions. Preschool Director Murphy gave a PowerPoint presentation. A slide show print out is included in board packet. Preschool Director Murphy also handed out information on a future project - a preschool Playscape. Executive Director Harris commended Preschool Director Murphy on an outstanding presentation. During Harris first months at the District, he has been impressed by Murphy's professionalism, creativity, and adaptability. Commissioner Saunderson commented that the reason the District moved the preschool back to the Recreation Center is because St. Thomas Church was undergoing construction. Commissioner Saunderson inquired if the preschool will stay at the Center or be moved offsite for to allow for growth? Murphy replied it would be less profitable if the program was to go somewhere else because it would incur rent and other expenses. The current location is ideal space for a preschool and the preschool could lose a lot as it expands because it is no longer as intimate. Deputy Executive Director Heitz added that if we were to completely move to another location, the District wouldn't have enough programming to sustain this building, the move and timing for coming here was perfect. The District is currently researching other potential offsite locations for additional recreational programs. Commissioner Saunderson requested this be discussed at Pool and Recreation meeting. Commissioner Montgomery asked if there are guidelines in the amount of land you need for a playscape. Murphy answered no, it is what the community envisions with the space that you have to work with. It can be as small as a hill with a slide built into it and an area where kids can explore safely. To move forward with this idea we need to develop a committee, get community input, decide as a park district how much space we want to commit discuss age groups and find a funding source.

**ACCEPTANCE OF DISBURSEMENTS – JANUARY 2010.**

Commissioner Cosenza made a motion to accept the Disbursements of January 2010; Seconded by Commissioner Gavin.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 4(Commissioner Lisa Saunderson, Sandy Cosenza, Larry Montgomery and Jim Gavin)  
EXCUSED: 1(Commissioner Michael Kryger)

**ACCEPTANCE OF CHECK REGISTERS FOR JANUARY 2010**

Commissioner Cosenza made a motion to accept the check registers for January 2010; Seconded by Commissioner Gavin.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 4(Commissioner Lisa Saunderson, Sandy Cosenza, Larry Montgomery and Jim Gavin)  
EXCUSED: 1 (Commissioner Michael Kryger)

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**APPROVAL OF CHECKS OVER \$2,500.00**

Commissioner Cosenza made a motion to accept the checks over \$2,500.00; Seconded by Commissioner Gavin.

Discussion: Deputy Executive Director Heitz included a written summary of all checks over \$2,500.00 included in the board packet. Executive Director Harris pointed out that this brings the Kensington project to 90% complete financially. We are withholding 10% until at least substantial completion and most likely until final completion which is standard practice and listed in the agreement. The balance owed is \$40,000. If Stokes does not complete the work in the spring such as seeding the grass the District will have the funds to complete the project it. Commissioner Montgomery asked what is the status of the grant is. Executive Director Harris explained that we were audited per the OSLAD guidelines on Monday and are to receive the results tomorrow. Once complete, we can submit for reimbursement.

Upon a roll call vote, the motion passed:

AYES: 4(Commissioner Lisa Saunderson, Sandy Cosenza, Larry Montgomery and Jim Gavin)  
EXCUSED: 1 (Commissioner Michael Kryger)

**APPROVAL OF PUBLIC HEARING MINUTES OF NOVEMBER 12, 2009**

Table to approve the Public Hearing Minutes of November 12, 2009 at the March 11, 2010 Board Meeting.

**APPROVAL OF BOARD MEETING MINUTES OF NOVEMBER 12, 2009**

Table to approve the Board Meeting Minutes of November 12, 2009 at the March 11, 2010 Board Meeting.

**APPROVAL OF EXECUTIVE SESSION MINUTES OF NOVEMBER 12, 2009**

Table to approve the Executive Session Meeting Minutes of November 12, 2009 at the March 11, 2010 Board Meeting.

**APPROVAL OF BOARD MEETING MINUTES OF JANUARY 14, 2010**

Commissioner Cosenza made a motion to approve the Board Minutes of January 14, 2010; Seconded by Commissioner Gavin.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 3(Sandy Cosenza, Larry Montgomery and Jim Gavin)  
EXCUSED: 1 (Commissioner Michael Kryger)  
ABSTAIN: 1(Commissioner Lisa Saunderson)

**APPROVAL OF EXECUTIVE SESSION MINUTES FOR PUBLIC REVIEW**

Commissioner Cosenza made a motion NOT to approve the Executive Session Minutes of June 11, 2009, June 16, 2009, June 23, 2009, and June 30, 2009 ; Seconded by Commissioner Saunderson.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 4(Commissioner Lisa Saunderson, Sandy Cosenza, Larry Montgomery and Jim Gavin)  
EXCUSED: 1 (Commissioner Michael Kryger)

**STAFF REPORTS -**

Recreation Superintendent Savage: Submitted his report in writing.

Recreation Program Manager Venuto: Submitted her report in writing.

Preschool Director Murphy: Submitted her report in writing.

Maintenance Manager Nance: Submitted his report in writing.

**BOARD POLICY REVIEW/BOARD MANUAL**

Table to approve the Board Policy at the March 11, 2010 Board Meeting

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**SPONSORSHIP**

Executive Director Harris presented information on a “dedication” program, the “Brian McGarry Memorial” and the sponsorship program. Comments were favorable. Commissioner Montgomery recommended allowing people to make contributions for the dedication and memorial program through the District’s foundation which is a 501C3. Staff confirmed that could be done.

**COMMITTEE REPORTS**

**Pool & Recreation** – N/A

**Building & Grounds** – N/A

**Finance/ Personnel**– Discuss in Executive Session.

**NEDSRA** – Executive Director Harris mentioned that we have committed to being a named sponsor in Reaching for the Stars. Most the other partner agencies either donate monetarily or with in-kind services; the District will be contributing \$2,500.00 that will come from our special recreation levy.

**EXECUTIVE SESSION**

Commissioner Cosenza made a motion to open executive session for purposes of personnel matters pursuant to 5 ILCS 120/2 (c) (1); Seconded by Commissioner Gavin.

On Voice Vote, motion passed.

Executive session called to order at 8:07 pm.

Executive session ended at 8:32 pm.

On Voice Vote, motion passed.

**NEW BUSINESS**

Special Meeting on February 22, 2010.

**ADJOURNMENT**

At 8:37 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Cosenza.

On voice vote, motion passed.

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_

Respectfully submitted by Recording Secretary Karin Holz