

**MINUTES OF MAY 13, 2010
BUTTERFIELD PARK DISTRICT
MONTHLY BOARD MEETING**

President Kryger called the meeting to order at 7:04 p.m.

Upon roll call the following commissioners were present: Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery and Jim Gavin.

Staff Present: Executive Director Harris, Deputy Executive Director Heitz, Recreation Program Manager Venuto and Recording Secretary Holz.

Guests: Marilyn Wozniak, Marie Chmelik, and Tod Stanton

VOLUNTEER RECOGNITION

Commissioner Kryger stated that the Butterfield Park District wishes to acknowledge three volunteers for the District's "Study Buddy" mentoring program. The program partners seniors with participants of our afterschool program, BASP. The volunteers provide reading, school assistance, life experience and most importantly, another positive role model for the students to learn and gain from. Mrs. Marilyn Wozniak, Mrs. Blancher Allen and Mrs. Marie Chmelik volunteer their time to enable this program to be successful. Their wealth of knowledge, ability to relate to the students and their enthusiasm for learning is tremendous and invaluable resource. The Park Board of Commissioners would like to thank Marilyn, Blanche and Marie for their dedication, commitment and service for the "Study Buddy" programs well as to the Park District. As a small token of our appreciation, we would like to present to Master to each volunteer a certificate of recognition and a gift certificate.

HOFFMAN PARK REDEVELOPMENT – DESIGN PERSPECTIVES PRESENTATION

Commissioner Kryger explained that BPD has had 2 public meetings at Fountain of Life Church regarding the redevelopment of Hoffman Park. While lightly attended, the District received positive and constructive comments from those who were present. Also, included amongst the audience were children. Executive Director Harris introduced Tod Stanton owner of Design Perspectives (planning consultants) out of Naperville. To date, the District has staged two public meetings and has met with several governmental agencies including Lombard School District 44 and Glenbard High school District 87. Stanton explained that as of this afternoon, 47 people have previewed the Hoffman Master Plan online and 25 people have completed the survey. In addition, over 300 postcards were sent out to the community notifying them of the public meetings, the website detailing the project and the Park District's intention to improve Hoffman Park. The District will have one more meeting in which the final conceptual plan will be presented. In June, the Board of Commissioners will be requested to approve a resolution to apply for an OSLAD Grant. The grant application will be submitted by July 1st. The district should hear back from the state by the fall regarding the grant application and then hopefully be selected for an interview. After the interview, notification of the grant could take place by the end of January. Once awarded, you have two years to complete the work. Commissioner Saunderson asked if we are married to the idea of taking out the tennis courts. Executive Director Harris stated we are not committed to anything at this time; we are just taking feedback right now. Stanton discussed that we let residence put stars on the master plan parts that they liked or would like to see. The top three vote getters on the online survey were the soccer fields, restroom facility and a playground. Commissioner Montgomery commented that he doesn't like the pond idea because of the potential safety risks.

ACCEPTANCE OF DISBURSEMENTS – APRIL 2010.

Commissioner Saunderson made a motion to accept the Disbursements of April 2010; Seconded by Commissioner Kryger.

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery, Jim Gavin)
NAYS: 0

ACCEPTANCE OF CHECK REGISTERS FOR APRIL 2010

Commissioner Saunderson made a motion to accept the check registers for April 2010; Seconded by Commissioner Gavin.

Discussion: Commissioner Montgomery asked how many less checks you cut each month. Deputy Executive Director Heitz explained that due to direct deposits and credit card purchases for staff's use, it has decreased by 50 percent. Deputy Executive Director Heitz will email further information tomorrow morning.

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery, Jim Gavin)
NAYS: 0

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APPROVAL OF CHECKS OVER \$2,500.00

Commissioner Gavin made a motion to accept the checks over \$2,500.00; Seconded by Commissioner Kryger.

Discussion: N/A

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery, Jim Gavin)
NAYS: 0

APPROVAL OF ORDINANCE #192

Commissioner Kryger made a motion to approve the Ordinance #192; Seconded by Commissioner Cosenza.

Discussion: Deputy Executive Director Heitz explained that last month this was the tentative and this month it is the final, nothing has changed.

Upon a roll call vote, the motion passed:

AYES: 5(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery, Jim Gavin)
NAYS: 0

APPROVAL OF PUBLIC HEARING MINUTES OF APRIL 8, 2010.

Commissioner Kryger made a motion to accept the Public Hearing minutes of April 8, 2010; Seconded by Commissioner Gavin.

Discussion: N/A

On voice vote, the motion passed:

AYES: 4(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Jim Gavin)
ABSTAIN: 1(Commissioner Larry Montgomery)

APPROVAL OF BOARD MEETING MINUTES OF APRIL 8, 2010.

Commissioner Kryger made a motion to accept the Regular Board Meeting minutes of April 8, 2010; Seconded by Commissioner Gavin.

Discussion: N/A

On voice vote, the motion passed:

AYES: 4(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Jim Gavin)
ABSTAIN: 1(Commissioner Larry Montgomery)

APPROVAL OF EXECUTIVE SESSION MINUTES OF APRIL 8, 2010.

Commissioner Kryger made a motion to accept the Executive Session minutes of February 11, 2010; Seconded by Commissioner Gavin.

Discussion: N/A

On voice vote, the motion passed:

AYES: 4(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Jim Gavin)
ABSTAIN: 1(Commissioner Larry Montgomery)

APPROVAL OF EXECUTIVE SESSION MINUTES FOR PUBLIC REVIEW

Commissioner Saunderson made a motion NOT to approve the Executive Session Minutes for public view of November 15, 2007; March 13, 2008; October 9, 2008; November 13, 2008; April 16, 2009; May 14, 2009; May 28, 2009; June 4, 2009; Seconded by Commissioner Kryger.

Discussion: N/A

On voice vote, the motion passed:

AYES: 5(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery, Jim Gavin)
NAYS: 0

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ELECTION OF OFFICERS

Commissioner Saunderson made a motion to approve the officers as they are; Seconded by Commissioner Gavin.

Discussion: N/A

On voice vote, the motion passed:

AYES: 5(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery, Jim Gavin)
NAYS: 0

APOINTMENT OF COMMITTEES

Commissioner Montgomery explained that Executive Director Harris will be the NEDSRA representative and he will be the alternate. Commissioner Kryger stated that the Board is in agreement with this.

STAFF REPORTS -

Recreation Superintendent Savage: Submitted his report in writing. Commissioner Kryger asked about the new paintball club. Executive Director Harris stated that it is slow at this stage; they have about 4 or 5 participants right now. The paint ball trips are going really well, the paintball club is an idea that came from that. Commissioner Montgomery asked if we have sponsors for the 5K yet? Executive Director Harris answered no we haven't really been actively seeking out sponsors yet. Commissioner Saunderson asked why don't we ask Kohl's? Executive Director Harris answered that we certainly can, we have found corporate business very hard because they have to go through corporate. You have to solicit their home office wherever that may be.

Recreation Program Manager Venuto: Submitted her report in writing. Commissioner Kryger asked what CIT stands for. Deputy Executive Director Heitz stated that it is Counselor in Training; it's a junior counselor.

Preschool Director Murphy: Submitted her report in writing.

Maintenance Manager Nance: Submitted his report in writing.

BOARD POLICY REVIEW/BOARD MANUAL- REVIEW OF SECTIONS 2300 AND 2400

Commissioner Kryger asked about our internet policy. Deputy Executive Director responded that this is addressing District advertising; within the district personnel policy there is reference to information on blogging and various social networks.

COMMITTEE REPORTS

Pool & Recreation – N/A. Next meeting TBA

Building & Grounds – N/A. Next meeting TBA

Finance/ Personnel– N/A. Next meeting scheduled for June 10, 2010 @ 6:30 pm

NEDSRA – N/A

WRITTEN COMMUNICATION

N/A

NEW BUSINESS

Executive Director Harris discussed the foundation and that we are at a point of transition. We need to appoint three people to keep the foundation alive and they cannot be board members. We also have to have the former board sign off. Commissioner Montgomery explained that he would like us to keep the 501c 3 and that he would be happy to help with it.

ADJOURNMENT

At 8:41 p.m. Commissioner Kryger moved to adjourn; seconded by Commissioner Cosenza.

On voice vote, the motion passed:

AYES: 5(Commissioner Lisa Saunderson, Sandy Cosenza, Michael Kryger, Larry Montgomery, Jim Gavin)
NAYS: 0

PRESIDENT _____

BOARD SECRETARY _____

Respectfully submitted by Recording Secretary Karin Holz