



# **Butterfield Park District**

## **MINUTES OF SEPTEMBER 12, 2013 MONTHLY BOARD MEETING**

Commissioner Kryger called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Berntsen, Piotrowski, Saunderson, and Kryger.

Staff Present: Executive Director Reiner, Administrative Services Director Connie Murphy, Superintendent of Recreation Sara Venuto, Manager of Parks and Facilities Don Nuenthel, Early Childhood Programs and Services Coordinator Karin Paral, and Administrative Coordinator Oona Kelly.

### **APPROVAL OF AGENDA**

Commissioner Saunderson made a motion to approve the Agenda for September 12, 2013; seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Sanderson, and Kryger)

NAYS: None

### **INTRODUCTIONS OF GUESTS AND STAFF**

There were no guests present and no introductions at this time.

### **APPROVAL OF REGULAR MEETING MINUTES – (August 15, 2013)**

Commissioner Saunderson made a motion to approve the Board meeting minutes of August 15, 2013; seconded by Commissioner Berntsen.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Saunderson, and Kryger)

NAYS: None (Commissioner Piotrowski abstained due to absence.)

### **APPROVAL SPECIAL MEETING MINUTES – (August 19, 2013)**

Commissioner Saunderson made a motion to approve the Board meeting minutes of August 19, 2013; seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

## COMMENTS AND COMMUNICATIONS

Director Reiner discussed NEDSRA and AllenForce documentation which was distributed to the Board. Director Reiner asked the Board for their support of a "Sponsorship" for the upcoming Healthy Minds - Healthy Bodies event for Disabled Veterans on the 28<sup>th</sup> of September, in the amount of \$350.00. The Board was unanimous in their support for this effort and similar programs for Veterans through our AllenForce/ Healthy Minds - Healthy Bodies programs.

## TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

## MONTHLY FINANCIAL REPORT – (August, 2013)

Commissioner Piotrowski made a motion to accept the August, 2013 Financial Report; seconded by Commissioner Saunderson.

Discussion: There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

## APPROVAL OF DISBURSEMENTS–Approval of Claims List (August, 2013)

Commissioner Saunderson made a motion to approve the Disbursements of August, 2013; seconded by Commissioner Berntsen.

Discussion: There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

## PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Berntsen expressed his appreciation of the NEDSRA golf outing and all of the services NEDSRA provides for people with disabilities.

## COMMITTEE REPORTS

Evaluations of the Executive Director were distributed to the Board. A date for a Committee of the Whole to meet will be determined to discuss the results of the evaluations.

## DIRECTOR'S AND OPERATIONS REPORT

### a.) Director's Administration and Parks Report

- Expert testimony will be available at the zoning meeting on September 26.

- PDRMA Administrative Review is scheduled for next week. The Parks and Facilities Department and Don received a 92 on this part of the Loss Control Review.
- David Freeman is researching the KinderCare property.
- Legislative work continues as we await release of grant funds.
- District 87 is unwilling to renegotiate the summer camps contract at this time. Staff will continue to keep the lines of communication open.
- Maintenance has been doing a great job and will focus on accessibility improvements in the locker rooms over the winter months.
- Bid opening for the final stage of Hoffman is schedule for September 19.
- HVAC project will begin in Room 3.
- Currently there are 104 golfers registered for the Golf Classic.

c). Recreation Report

- Summer is officially over and was very successful.
- The school year is underway and we are very busy with high enrollment in Rec Kids as well as Kinder Rec, which has the highest enrollment ever.
- Post-Camp was record-breaking with an average of 35 children per day.
- Rentals are underway with COD, Swing Dancing, Zumba, and Lady Lightning.
- Rec Kids staff assisted with the Butterfield School picnic which was very well received.
- Our first No School Camp is scheduled for October.

d). Early Childhood/Administrative Services Report

- Summer was a huge success with lots of camp participants as well as participation in enrichment programs.
- Preschool Open House was well-attended, and preschool enrollment is almost at capacity.
- Erika Durham has joined the preschool staff assisting in ToddlerTime and Playschoolers.
- Fall cookie dough fundraiser is underway.

e). Special Reports

Public Act 098-0278 was explained. This affords park districts an avenue with which to amend their budgets.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

There was no New Business to be discussed at this time.

EXECUTIVE SESSION FOR THE PURPOSE OF IMMINENT LITIGATION, PERSONNEL, OR LAND ACQUISITION

At 7:19 p.m. Commissioner Saunderson made a motion to enter into Executive Session; seconded by Commissioner Piotrowski.

Discussion: There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

At 7:40 p.m. Commissioner Kryger made a motion to exit Executive Session and resume the regular Board Meeting; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Piotrowski, and Kryger)

NAYS: None

**MOTION TO ADJOURN**

At 7:42 p.m. Commissioner Kryger moved to adjourn; seconded by Commissioner Piotrowski.

Upon a voice vote, the motion passed:

AYES: 3 (Commissioners Berntsen, Piotrowski, and Kryger)

NAYS: None

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_