



Butterfield Park District

MINUTES OF JUNE 6, 2013 MONTHLY BOARD MEETING

Commissioner Kryger called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Piotrowski, Saunderson and Kryger.

Staff Present: Executive Director Reiner, Administrative Services Director Connie Murphy, Superintendent of Recreation Sara Venuto, Manager of Parks and Facilities Don Nuenthel, Early Childhood Programs and Services Coordinator Karin Paral, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Saunderson made a motion to approve the Agenda for June 6, 2013; seconded by Commissioner Berntsen.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Attorney David Freeman was present at tonight's meeting.

APPROVAL OF REGULAR MEETING MINUTES – (May 9, 2013)

Commissioner Saunderson made a motion to approve the Board meeting minutes of May 9, 2013; seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

APPROVAL PUBLIC HEARING MINUTES– (May 9, 2013)

Commissioner Saunderson made a motion to approve the Public Hearing minutes of May 9, 2013; seconded by Commissioner Berntsen.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

COMMENTS AND COMMUNICATIONS

Mr. Bill Casey demonstrated and explained new web page enhancements.

TOPICS FROM THE FLOOR

Several members of the community expressed their concern regarding the proposed development of the vacant gas station property at Route 53 and Butterfield Road and appealed to the Board to consider joining in the opposition of this development. The Board appreciated the community concerns and explained that they were unable to express an opinion on this currently as they had not discussed the project as a Board yet. The Board did commit to researching the plan further.

MONTHLY FINANCIAL REPORT – (April 30, 2013)

Commissioner Saunderson made a motion to accept the April 30, 2013 Financial Report; seconded by Commissioner Piotrowski.

Director Reiner noted that the District was ending the year in a stronger financial position. All fund accounts are in good shape.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

MONTHLY FINANCIAL REPORT – (May 15, 2013)

Commissioner Piotrowski made a motion to accept the May 15, 2013 Financial Report; seconded by Commissioner Saunderson.

Discussion: There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (April 30, 2013)

Commissioner Piotrowski made a motion to approve the Disbursements of April 30, 2013; seconded by Commissioner Saunderson.

Discussion: There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (May 15, 2013)

Commissioner Saunderson made a motion to approve the Disbursements of May 15, 2013; seconded by Commissioner Berntsen.

Discussion: There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

There were no Comments at this time.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration and Parks Report

- Director Reiner apprised the Board on the remarkable week that he had in Springfield and expressed optimism regarding the release of funds for the District.
- Connie has been working on creating comparative analysis tools to assist in the budget process as well as creating procedures for the proper disposal of old District paperwork and records.
- The outfields at Kensington Park will need seeding in the fall; at this time we will patch the outfield with loads of soil.
- Director Reiner commended maintenance staff on the great job that they have been doing.

c.) Recreation Report

- Swim Team is up and running with 178 swimmers!
- The pool has been slow due to the weather so far.
- Camp will start June 10, 2013. All counselors have been trained and are in place for a great summer!
- Park View School will be participating in Rec Kids before and after school care for the upcoming school year.
- A marketing campaign was created for the displaced Raintree pool residents. Director Reiner reiterated Representative Pihos' compliments on Staff's responsiveness to the Raintree residents.

d.) Early Childhood/Administrative Services Report

- All Preschool Staff will be returning for the 2013-2014 school year.
- Fall programming is in the works including a Mom/Tot program.
- Camp Super Tot staff is in place including CITs for the summer.
- We will be offering extended day options to Butterfield School's Pre-K families with Butterfield School providing transportation to our facility.

e.) Special Reports

1. Gas Station Zoning Followup – held for later discussion in Executive Session.
2. Commissioner Kryger made a motion to appoint Todd Berntsen as Secretary for the Board of Commissioners; seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

3. Commissioner Montgomery made a motion to approve the 2013-2014 Budget and Appropriation Ordinance #O-13-4-1 as presented; seconded by Commissioner Saunderson.

Discussion: There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a) Commissioner Piotrowski made a motion to approve the Prevailing Wage Ordinance #O-13-6-1 as presented; seconded by Commissioner Berntsen.

Discussion: There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

- b) Commissioner Montgomery made a motion to approve the IMRF Registered Agent R-13-6-1 as presented; seconded by Commissioner Saunderson.

Discussion: There was no further discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

- c) Commissioner Kryger made a motion to approve the Child Care Agreement with School District #44 contingent upon Board review and confirmation that it is the same as the previous agreement; seconded by Commissioner Piotrowski.

Discussion: There was no further discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

At 7:56 pm Commissioner Kryger made a motion to enter into Closed Executive Session for the purpose of Imminent Litigation, Personnel, or Land Acquisition; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

No final action to be taken from Executive Session.

MOTION TO ADJOURN

At 8:53 p.m. Commissioner Kryger moved to adjourn; seconded by Commissioner Montgomery.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____