



MINUTES OF FEBRUARY 13, 2014 MONTHLY BOARD MEETING

Commissioner Piotrowski called the meeting to order at 6:34 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Piotrowski, and Saunderson.

(Commissioner Kryger 8:02 p.m.)

Staff Present: Executive Director Reiner, Superintendent of Business and Communication Connie Murphy, Superintendent of Recreation Sara Venuto, Manager of Parks and Facilities Don Nuenthel, Early Childhood Programs and Services Coordinator Karin Paral, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for February 13, 2014; seconded by Commissioner Saunderson.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Saunderson)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – (January 9, 2014)

Commissioner Berntsen made a motion to approve the Board meeting minutes of January 9, 2014; seconded by Commissioner Montgomery.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Montgomery, Berntsen, and Piotrowski)

NAYS: None

ABSTAINED: Commissioner Saunderson

COMMENTS AND COMMUNICATIONS

Director Reiner highlighted several communications included in the board packet: NEDSRA special events, IAPD Annual Report, upcoming Conservation Foundation Workshop on February 20, the Butterfield Homeowners' Association newsletter, and the IMRF Memorandum.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (January 2014)

Commissioner Berntsen made a motion to accept the January 2014 Financial Report; seconded by Commissioner Saunderson.

Director Reiner explained that he will be working with the auditors on collapsing the working cash fund and transitioning the funds into the corporate working cash reserve fund. Our Auditors have explained that there is a process that is accepted by the General Accounting Practices Board and the Government Finance Officers Association that must be followed and they have done that for all of their other clients. It will be duly noted in the Independent audit at the end of the year.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Saunderson)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (January 2014)

Commissioner Montgomery made a motion to approve the Disbursements of January 2014; seconded by Commissioner Saunderson.

Director Reiner explained that for the sake of transparency, all credit card expenses will be itemized in this report on a monthly basis.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Saunderson)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Piotrowski expressed appreciation for the opportunity to attend the IAPD Conference. Director Reiner encouraged all board members to attend next year's conference, especially the Friday session.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration and Parks Report

- Concealed carry signage is required by law.
- Meeting next week with Design Perspectives regarding the permit issues at Hoffman Park. The expectation is that we will begin the project on schedule.
- Congratulations to Commissioner Piotrowski on her participation in the IAPD Development Program.
- Golf Outing date is set.
- Don expressed his appreciation to the Board for the front loader purchase which has been a great asset in snow removal this winter. He also reported that the locker room improvements are ongoing.

b.) Recreation Report

- Planning is ongoing for spring and summer including interviews for summer staff.
- Zumba Kids has been well-received by Rec Kids.

- Conference was very beneficial especially sessions on formal swim lesson instructor training and evaluating program offerings based on community needs and wants.
- Illinois Trojan Baseball has contracted field rentals for much of the summer.

c). Early Childhood/Administrative Services Report

- Summer programming is underway and summer staffing is taking place.
- Munchkin Melodies will be offered this summer and combined with Mom/Tot Swim.
- Karin thanked the Board for being able to go to the Early Childhood Conference. It was very informative and offered many fresh ideas.

d). Special Reports

- Director Reiner included the Standard and Poor's update in the board packet.
- The Board was asked to look at possible dates for a Board Retreat in the upcoming months.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

Commissioner Saunderson made a motion to adopt the Concealed Carry/Firearm Ordinance #14-12-1; seconded by Commissioner Montgomery.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Saunderson)

NAYS: None

At 7:30 p.m. Commissioner Saunderson made a motion to exit the regular board meeting to enter into Executive Session for the purpose of Bi-Annual Review of Executive Session Minutes and Land Acquisition; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Piotrowski, and Saunderson)

NAYS: None

At 8:33 p.m. Commissioner Piotrowski made a motion to resume the regular board meeting; seconded by Commissioner Montgomery.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

Commissioner Piotrowski made a motion to authorize the Director to further pursue securing the land known as Butterfield Farm and to investigate financing options in the best interests of the Park District; seconded by Commissioner Montgomery. The Director was authorized to continue his work with the Conservation Foundation and seek their approval in the Buy and Hold program. Clarification was requested regarding the impact of difficulty passing a referendum. The Director indicated he would secure an answer to that question for the Board.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

MOTION TO ADJOURN

At 8:34 p.m. Commissioner Montgomery moved to adjourn; seconded by Commissioner Saunderson.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____