



MINUTES OF MARCH 13, 2014 MONTHLY BOARD MEETING

Commissioner Kryger called the meeting to order at 7:23 p.m.

Upon roll call the following commissioners were present: Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger.

Staff Present: Executive Director Reiner, Administrative Services Director Connie Murphy, Superintendent of Recreation Sara Venuto, Manager of Parks and Facilities Don Nuenthel, Early Childhood Programs and Services Coordinator Karin Paral, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for March 13, 2014; seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Mr., Jim Hagearty, resident and friend of Butterfield Park District.

APPROVAL OF REGULAR MEETING MINUTES – (February 13, 2014)

Commissioner Saunderson made a motion to approve the board meeting minutes of February 13, 2014; seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

COMMENTS AND COMMUNICATIONS

The Summer Brochure has been delivered and is also available on the web.

TOPICS FROM THE FLOOR

Mr. Jim Hagearty, a 45-year-resident and long-time supporter of Butterfield Park District, presented a private donation to the District and expressed great appreciation for the work being done.

The Board of Commissioners and Director Reiner expressed their sincere appreciation for Mr. Hagearty's generosity and his continued support.

MONTHLY FINANCIAL REPORT – (February 2014)

Commissioner Piotrowski made a motion to accept the February 2014 Financial Report; seconded by Commissioner Saunderson.

Director Reiner explained the tax collection and disbursement process.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (February 2014)

Commissioner Saunderson made a motion to approve the Disbursements of February 2014; seconded by Commissioner Montgomery.

Director Reiner explained that the rooftop HVAC unit may require more service once the air conditioning is turned on. The District has purchased one new computer and will be looking at replacing another one.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioners Saunderson and Piotrowski thanked staff for all of their hard work and commitment.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration and Parks Report

- Report was previously reviewed by the Board.
- Director Reiner explained that maintenance responsibility for the upcoming baseball field rentals will be a shared effort with the teams using the fields and the District's maintenance team.
- The Board retreat has been temporarily postponed until further notice.
- The Board was asked to take action on a couple of points in the Director's report, under New Business.

c). Recreation Report

The report was previously reviewed by the Board and no questions were forthcoming at this time.

d). Early Childhood/Administrative Services Report

The report was previously reviewed by the Board and no questions were forthcoming.

e). Special Reports

There were no Special Reports at this time.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a.) Commissioner Kryger made a motion to approve the preliminary Budget for Fiscal Year 2014-2015 as presented; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

- b.) Commissioner Kryger made a motion to approve the Budget and Appropriations Resolution #14-3-1 as presented; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

- c.) Commissioner Kryger made a motion to authorize and approve the implementation of a Land Acquisition and Development Reserve for the purpose of recognizing revenue and expenses specifically related to the purchase of property and the development of same for the benefit of Butterfield Park District, its residents and the neighboring communities; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

- d.) Commissioner Kryger made a motion to adopt the "Use of Park District Programs, Facilities and Equipment" as presented or amended; seconded by Commissioner Montgomery.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

- e.) By consensus the Board agreed to adopt and authorize the Director to enter into an agreement with PDRMA and their affiliate, "Asset Works," for the purposes of correctly inventorying the current assets of the Butterfield Park District.

At 7:49 p.m. Commissioner Montgomery made a motion to enter into Closed Executive Session for the purposes of Land Acquisition; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

At 8:30 p.m. Commissioner Montgomery made a motion to adjourn Executive Session; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

ACTION TO BE TAKEN FROM CLOSED SESSION

- a.) Commissioner Saunderson made a motion to authorize the Director to enter into a cooperative agreement for the preservation of the property on the corner of Route #56 and #53 on behalf of the Butterfield Park District; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

- b.) Commissioner Kryger made a motion to approve the "Assignment of Interest in Real Estate" and/or necessary related documents similar in content and intent as prepared by Special Attorney, Phil Luetkehans; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

- c.) Commissioner Kryger made a motion to enter into an agreement with Design Perspectives for the purposes of developing an OSLAD Acquisition Grant Application and all aspects necessary for the successful grant process not to exceed \$36,000 as amended and subject to the approval of Larry Reiner, Park District Director, and David Freeman, Corporate Attorney for the Park District; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

- d.) Commissioner Saunderson made a motion to authorize the Director to negotiate with IDOT, the DuPage County Forest Preserve, the DuPage County Board, Illinois Department of Natural Resources, BP Oil and other related entities for the purpose of securing funding and resources to the Butterfield Park District's Land Acquisition efforts; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

MOTION TO ADJOURN

At 8:34 p.m. Commissioner Kryger moved to adjourn; seconded by Commissioner Saunderson.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Saunderson, Berntsen, Montgomery, Piotrowski, and Kryger)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____