



MINUTES OF NOVEMBER 13, 2014 MONTHLY BOARD MEETING

Commissioner Kryger called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, Piotrowski, and Kryger.

Commissioner Montgomery departed at 6:32 p.m. and returned at 6:44 p.m.

Commissioner Saunderson arrived at 6:35 p.m.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Sara Venuto, Manager of Parks and Facilities Don Nuenthel, Early Childhood Programs and Services Coordinator Karin Paral, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Piotrowski made a motion to approve the Agenda for November 13, 2014; seconded by Commissioner Berntsen.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Montgomery, Berntsen, Piotrowski, and Kryger)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – October 20, 2014

Commissioner Berntsen made a motion to approve the Board meeting minutes of October 20, 2014; seconded by Commissioner Piotrowski.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, and Kryger)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner asked the Board to consider several items included in their board packet this month including the NEDSRA holiday party invitation, the IAPD brochure, and the thank you note from one of the district's families for all of the work on the referendum. He also reminded the Board about the upcoming commissioner elections.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – October 2014

Commissioner Saunderson made a motion to accept the October 2014 Financial Report; seconded by Commissioner Piotrowski.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

SIX MONTH FINANCIAL REVIEW AND PROJECTIONS REPORT

Commissioner Saunderson made a motion to accept the Six Month Financial Review and Projections as presented; seconded by Commissioner Piotrowski.

Director Reiner explained that the six month report is extremely valuable to staff in identifying trends and assisting with planning. Several line items including legal fees and aquatics revenue planning were discussed in more detail.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (October 2014)

Commissioner Saunderson made a motion to approve the Disbursements of October 2014; seconded by Commissioner Berntsen.

Discussion: There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

APPROVAL OF SUPPLEMENTAL DISBURSEMENTS–Hoffman Park OSLAD Project

Commissioner Saunderson made a motion to approve the Supplemental Disbursements of October 2014; seconded by Commissioner Montgomery.

Discussion: There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

All Commissioners expressed their appreciation and congratulations to staff on the success of the referendum.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration and Parks Report

- Budget calendar is very important. We will include a December meeting in our regular board meeting schedule from now on. Other dates may be added as necessary. The Board reached a consensus to approve the calendar.
- Director Reiner and Commission Montgomery explained that their presentation at the OSLAD grant meeting went extremely well. The project was well-received and the committee was very engaged.
- Tressler is continuing to work on any tax objections.
- Director Reiner explained that the district needs to appoint an IAPD delegate as well as alternates for the upcoming conference. Commissioner Piotrowski made a motion to appoint Commissioner Berntsen as delegate and Commissioner Kryger as alternate delegate; seconded by Commissioner Kryger. Commissioner Piotrowski then amended the motion to appoint Commissioner Berntsen as delegate and Commissioner Kryger as alternate and Director Reiner as second alternate; seconded by Commissioner Kryger.

Upon voice vote the motion passed unanimously.

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

- Don has been a great resource with the landscaping planning/installation at Hoffman Park as well as other critical areas.

b.) Business and Communications Report

- We have almost reached our goal of 200 "Likes" on Facebook.
- PDRMA is looking at lower cost insurance options for the future.
- Superintendent Murphy will institute an email reminder system for upcoming Board meetings.

c.) Recreation Report

- Halloween events were very well-received and very busy.
- Polar Express plans continue with extra marketing efforts underway to promote the event.
- A second session of floor hockey has been added and has also reached maximum participation.
- Winter/Spring guide will be delivered in the next couple of weeks.
- The district received a substantial Ellis reimbursement check from PDRMA from our aquatics audits.

d.) Early Childhood/Administrative Services Report

- The Yankee Candle fundraiser was very successful and was logistically much easier for staff and our families.
- Preschool Halloween events went very well.

e.) Special Reports

- 1) Commissioner Saunderson made a motion to accept the Aquatics Year End Report as presented; seconded by Commissioner Berntsen.

Superintendent Venuto explained that the Aquatics deficit is less than in the past. The pool was open many days this past summer and for very long hours. The daily attendance revenue is being scrutinized closely and additional revenue opportunities are being explored.

Upon voice vote, the motion passed unanimously.

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

- 2) Commissioner Saunderson made a motion to accept the Baseball Year End Review as presented; seconded by Commissioner Montgomery.

Superintendent Venuto explained that requests have already been made to reserve fields for the upcoming spring. In order to attract steady usage, field condition is critical. The addition of new features such as a scoreboard, permanent homerun fence, etc. will also attract more rentals.

Upon voice vote, the motion passed unanimously.

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

- 3) Commissioner Saunderson made a motion to accept the General Day Camp Review as presented; seconded by Commissioner Berntsen.

Superintendent Venuto explained that the change in our camp staffing structure has allowed us to serve more families more efficiently and successfully. Our camp continues to grow as do our revenues.

Upon voice vote, the motion passed unanimously.

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- 1) Commissioner Piotrowski made a motion to approve the bond offer from West Suburban Bank as presented; seconded by Commissioner Saunderson.
Upon roll call vote, the motion passed unanimously:
AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)
NAYS: None
- 2) Commissioner Saunderson made a motion to approve the Bond Ordinance #14-11-1 as presented; seconded by Commissioner Montgomery.
Upon roll call vote, the motion passed unanimously:
AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)
NAYS: None
- 3) Commissioner Montgomery made a motion to approve the Truth in Taxation Resolution #14-11-1 as presented; seconded by Commissioner Saunderson.
Upon roll call vote, the motion passed unanimously:
AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)
NAYS: None
- 4) Commissioner Saunderson made the motion to amend our schedule for the 2014 Board of Commissioners' Regularly Scheduled Board Meetings and host a meeting on December 8 or 11, 2014. Said meeting will be posted and published per the requirements of the Open Meetings Act for the State of Illinois; seconded by Commissioner Piotrowski.
Upon roll call vote, the motion passed unanimously:
AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)
NAYS: None.

At 8:09 p.m. Commissioner Montgomery made a motion to enter into Executive Session for the purposes of personnel; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None.

At 8:43 p.m. Commissioner Kryger made a motion to reconvene the Regularly Scheduled Board Meeting; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Montgomery, Berntsen, Piotrowski, Saunderson, and Kryger)

NAYS: None.

MOTION TO ADJOURN

At 8:44 p.m. Commissioner Montgomery moved to adjourn; seconded by Commissioner Piotrowski.

Upon a voice vote, the motion passed:

AYES: () (Commissioners)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____