



MINUTES OF FEBRUARY 12, 2015 MONTHLY BOARD MEETING

Commissioner Piotrowski called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Berntsen, and Piotrowski.

(Commissioner Saunderson 7:07 p.m.)

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Manager of Parks and Facilities Don Nuenthel, Early Childhood Programs and Services Coordinator Karin Paral, Recreation Supervisor Erika Rubo, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for February 12, 2015; seconded by Commissioner Montgomery.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Montgomery, Berntsen, and Piotrowski)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Mr. Dave Gierhahn

APPROVAL OF REGULAR MEETING MINUTES – January 8, 2015

Commissioner Berntsen made a motion to approve the Board meeting minutes of January 8, 2015; seconded by Commissioner Montgomery.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Montgomery, Berntsen, and Piotrowski)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner highlighted several items included in the board packet:

- DNR letter regarding the delay in releasing OSLAD grant funds. Work continues to expedite these funds.
- IDOT project funding has also been delayed. They have committed to sharing their plans with us so that we can start our project if possible.
- NEDSRA scout program.
- 2014 Legislative Year in Review.
- IAPD's upcoming legislative platform.

- Raymond James' packet on bond issue costs.
- St. James thank you letter.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – January 2015

Commissioner Montgomery made a motion to accept the January 2015 Financial Report; seconded by Commissioner Berntsen.

Mr. Montgomery asked for a more detailed explanation regarding Fund Balances and our Liabilities. The item was briefly reviewed and discussed. There were no further questions at this time.

Director Reiner explained that the Hoffman Park funds should be available in the next 30-45 days and that the \$750,000 OSLAD Grant funds will be considered receivables once the contract is signed.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Montgomery, Berntsen, and Piotrowski)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List January 2015

Commissioner Montgomery made a motion to approve the Disbursements of January 2015; seconded by Commissioner Berntsen.

Discussion: There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Montgomery, Berntsen, and Piotrowski)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Berntsen expressed his appreciation on the impressive information available at the IAPD Conference and that it is definitely a worthwhile event.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration and Parks Report

- Staff is incredibly busy and focused on growing our programs.
- Budget process is wrapping up.
- Bond issue is going well. Raymond James did a fantastic job for us.
- Thanks to the commissioners who attended Conference. We hope that more commissioners will be able to attend next year.

- NEDSRA's director is stepping down due to illness. Replacement search is ongoing.
- Special thanks to Don, Connie, and Jim Murphy for addressing our van problem so quickly and effectively.
- HVAC problems continue. We have instituted a plan to replace one rooftop unit each year for the next three years.
- Don explained the renovation that is taking place in one of the family changing rooms in order to accommodate our younger participants.
- ERA will work with us to address the neighbors' concerns out at Kensington Park.

b.) Business and Communications Report

- Special thanks to Erika Rubo for the success with updating our Facebook page.
- We will continue to produce street-side marketing banners highlighting camp, preschool, etc.
- IPRA Conference was extremely beneficial.
- Budget is in the printing phase.
- 50th Anniversary t-shirts are available.

c.) Recreation Report

- Our field usage is on the rise. There will be a t-ball league utilizing the small baseball field.
- There were no further questions at this time.

d.) Early Childhood Report

- 2015-2016 preschool enrollment continues to rise.
- We will be utilizing several coupons to attract participants.
- Summer camp themes and dates are set. This year we will offer an additional mini-camp the week of 4th of July.

UNFINISHED BUSINESS

Commissioner Saunderson made a motion to approve Ordinance #15-2-1: "An Ordinance Authorizing the Disposition of Personal Property Owned by the Butterfield Park District," seconded by Commissioner Montgomery.

Discussion: Director Reiner explained that the vehicles will be reassessed at the time of trade.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Piotrowski)

NAYS: None

NEW BUSINESS

Director Reiner asked the Board to consider items included in the IAPD Board Training Seminar flyer which was distributed to commissioners and in which they might like to participate.

MOTION TO ADJOURN

At 7:22 p.m. Commissioner Montgomery moved to adjourn; seconded by Commissioner Saunderson.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioners Montgomery, Berntsen, Saunderson, and Piotrowski)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____