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## MINUTES OF AUGUST 8, 2019 MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:32 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Kryger.

Staff Present: Executive Director Reiner, Superintendent of Business and Communication Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

### APPROVAL OF AGENDA

Commissioner Piotrowski made a motion to approve the Agenda for August 8, 2019; seconded by Commissioner Saunderson.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Kryger, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

### INTRODUCTIONS OF GUESTS AND STAFF

Michael Del Valle from Lauterbach & Amen

### APPROVAL OF REGULAR MEETING MINUTES – (June 13, 2019)

Commissioner Saunderson made a motion to approve the Board meeting minutes of June 13, 2019; seconded by Commissioner Piotrowski.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Kryger, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

### COMMENTS AND COMMUNICATIONS

#### Special Presentation - Comprehensive Financial Review / Annual Audit Presentation

Mr. Del Valle from Lauterbach & Amen highlighted several aspects of the independent Audit and our Comprehensive Financial Report performed by Lauterbach & Amen and answered questions from the Commissioners. He commented specifically on the outstanding preparation for the Audit by Connie Murphy and Director Reiner and highlighted their paperless documentation of the majority of the material, as well as the thoroughness of the financial records.

## TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

## MONTHLY FINANCIAL REPORT – (June 2019)

Commissioner Saunderson made a motion to accept the June 2019 Financial Report; seconded by Commissioner Kryger.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

## MONTHLY FINANCIAL REPORT – (July 2019)

Commissioner Saunderson made a motion to accept the July 2019 Financial Report; seconded by Commissioner Berntsen.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

## APPROVAL OF DISBURSEMENTS–Approval of Claims List (June 2019)

Commissioner Saunderson made a motion to approve the Disbursements of June 2019; seconded by Commissioner Kryger.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

## APPROVAL OF DISBURSEMENTS–Approval of Claims List (July 2019)

Commissioner Saunderson made a motion to approve the Disbursements of July 2019; seconded by Commissioner Kryger.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

## PRESIDENT AND COMMISSIONERS' COMMENTS

A brief discussion ensued regarding potential board vacancies and replacement calendar. Director Reiner committed to investigating the potential for commissioner attendance at future meetings.

## COMMITTEE REPORTS

None.

## DIRECTOR'S AND OPERATIONS REPORT

a.) Special Presentation – Minimum Wage Law

- A discussion took place regarding the impact of the \$15 minimum wage increase on the district including possible strategies to absorb the impact including potential cost cutting, as well as additional revenue sources. The Board was asked to consider that significant changes may be necessary to assure sustainability in the future.

b.) Director's Administration Report

- Connie was commended on her efforts during the audit process.
- Post Issuance Compliance Report was included in the packet and is required as part of the bond process.
- We will continue to pursue other marketing opportunities.
- We are actively seeking golfers and sponsors for the Golf Classic.

c.) Recreation Report

- Summer camps are over and were extremely successful.
- Building preparation and turnaround is underway.
- There is an adult trip to Starved Rock upcoming.
- 207 people attended Family Fun Fest – largest ever.

d.) Parks and Facilities Report

- The summer season has been very busy for the Park Department including addressing weather damaged and diseased trees at several locations.
- Trails at a couple of parks are being redone.
- Jake and Aaron have done an excellent job with the pool this season and special thanks to Aaron's brother who offered his assistance and expertise.

## UNFINISHED BUSINESS

None.

## NEW BUSINESS

- a.) Commissioner Piotrowski made a motion to accept the Post Issuance Compliance Report; seconded by Commissioner Saunderson.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- b.) Commissioner Piotrowski made a motion to approve the UpLAnd Design Contract for the Non-OSLAD improvements/developments at the Glenbriar Park Expansion Project (corner property #56 & #53) as presented in the amount of \$39,830 or as otherwise stipulated; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Saunderson, Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None.

MOTION TO ADJOURN

At 8:09 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed:

AYES: 5 (Commissioners Saunderson, Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_