



**MINUTES OF DECEMBER 12, 2019
PUBLIC HEARING**

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Berntsen, and Montgomery.

(Commissioner Saunderson 6:34 p.m.)

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

INTRODUCTIONS OF GUESTS AND STAFF

Michael Kryger, former commissioner.

Truth in Taxation Public Hearing for 2019 Tax Levy

Board President Montgomery declared the Truth in Taxation Public Hearing opened and asked Commissioner Berntsen to read aloud the Truth in Taxation Notice to those in attendance.

Board President Montgomery asked if there was any further discussion or business for the Public Hearing. There being none, President Montgomery asked for a Motion to Adjourn.

MOTION TO ADJOURN

At 6:35 p.m. Commissioner Tovey moved to adjourn the Public Hearing; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioner Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: 0

**MINUTES OF DECEMBER 12, 2019
MONTHLY BOARD MEETING**

Upon roll call the following Commissioners were present: Commissioners Tovey, Saunderson, Berntsen, and Montgomery.

Staff Present: Executive Director Reiner, Superintendent of Business and Communication Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Saunderson made a motion to approve the Agenda for December 12, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Michael Kryger, former commissioner.

APPROVAL OF REGULAR MEETING MINUTES – November 12, 2019

Commissioner Saunderson made a motion to approve the Board meeting minutes of November 14, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner offered the Board the opportunity to review a recent article in the Daily Herald pertaining to the bike path expansion. He also explained that the district will not pursue a PARC grant at this time, but may present at the next round.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – November 2019

Commissioner Saunderson made a motion to accept the November 2019 Financial Report; seconded by Commissioner Tovey.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List – November 2019

Commissioner Saunderson made a motion to approve the Disbursements of November 2019; seconded by Commissioner Berntsen.

Director Reiner highlighted the correction from last month's report.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Montgomery and the Board expressed best wishes to everyone for a happy and healthy holiday season.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- Director Reiner shared the Senate's upcoming calendar and explained that he will be spending time in Springfield lobbying on the District's behalf.
- Budget work continues.
- The Bond sale has been completed and went very well.
- Once passed, the tax levy will be filed with the county.
- Several personnel policy changes are being worked through with the assistance of David Freeman.
- Michael Kryger will continue his role with the Foundation.
- Conference arrangements have been made for all who will be attending.
- Some capital improvement plans will be postponed due to unexpected expenses, i.e. tree removal.

b.) Business and Communications Report

- IMRF rate increased by a small amount.
- Marketing efforts continue as well as soliciting sponsors/advertisers for the brochure.

c.) Recreation Report

- Polar Express was very successful.
- The next dodgeball night will be held at Butterfield School to accommodate more participants.
- Synergy Soccer will start classes in January.
- Preparations continue for Holidays around the World and Breakfast with Santa.

d.) Special Report

- Superintendent Popek highlighted the Summer Camp report and answered commissioner questions.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a). Commissioner Tovey made a motion to approve Ordinance 19-12-1, an Ordinance Levying and Assessing the Taxes for Butterfield Park District, DuPage County, Illinois for the Fiscal Year beginning May 1, 2020 and ending April 30, 2021; seconded by Commissioner Berntsen.

There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

- b). A brief discussion ensued regarding possibly rescheduling the January and April board meetings. Director Reiner will coordinate possible commissioner conflicts and notify the newspaper if dates will be changed.

At 7:21 p.m. Commissioner Saunderson moved to enter into Executive Session for the purposes of Six Month Review of Executive Session Minutes and personnel; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

At 7:58 p.m. Commissioner Berntsen moved to resume the regularly scheduled board meeting; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

ACTION TO BE TAKEN FROM CLOSED MEETING

- a). Commissioner Saunderson made a motion to approve Resolution 19-12-1, Six Month Review of Executive Session minutes; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

- b). Commissioner Saunderson made a motion to approve the Director's Evaluation; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

MOTION TO ADJOURN

At 8:03 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Tovey.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioners Tovey, Saunderson, Berntsen, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____