



**MINUTES OF NOVEMBER 14, 2019
MONTHLY BOARD MEETING**

Commissioner Montgomery called the meeting to order at 6:00 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Piotrowski, Berntsen, Saunderson, and Tovey.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Saunderson made a motion to approve the Agenda for November 14, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF THE PUBLIC HEARING AND REGULAR MEETING MINUTES – October 10, 2019

Commissioner Saunderson made a motion to approve the Board meeting minutes of October 10, 2019 including the minutes of the Public Hearing of October 10th, 2019; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

The IDOT project is not expected to go out to bid until sometime in 2020-2025.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (October 2019)

Commissioner Saunderson made a motion to accept the October 2019 Financial Report; seconded by Commissioner Berntsen.

Director Reiner explained that an account has been established for the purpose of auditing the OSLAD funds as required.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (October 2019)

Commissioner Saunderson made a motion to approve the Disbursements of October 2019; seconded by Commissioner Piotrowski. This motion was withdrawn and Commissioner Piotrowski made a motion to approve the Disbursements of October 2019 as corrected; seconded by Commissioner Berntsen.

Director Reiner clarified the new partnership with Synergy Soccer Club with regard to field maintenance and expenses. There was a line item that was incorrectly described which will be corrected.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Piotrowski has a conflict with the December meeting, and Commissioner Montgomery has a conflict with the January meeting.

COMMITTEE REPORTS

There were no Committee Reports at this time.

NEW BUSINESS

- a) Commissioner Piotrowski made a motion to accept the Official Offer for the purchase on Taxable General Obligation Limited Tax Park Bonds, Series 2019 (The “Bonds”) of the Butterfield Park District as proposed by West Suburban Bank, Downers Grove, Illinois; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- b) Commissioner Berntsen read aloud the Bond Ordinance #19-11-1 summary and made a motion to approve Bond Ordinance #19-11-1 as presented; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- c) Commissioner Saunderson made a motion to approve the Truth in Taxation Resolution #19-11-1 as presented; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

- d) Commissioner Saunderson made a motion to appoint Commissioner Montgomery as IAPD Delegate and Commissioners Berntsen and Tovey as first and second alternates respectively; seconded by Commissioner Piotrowski.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- Director Reiner reviewed the Six Month Year End Budget Projections and answered Commissioner questions.
- 2020-2021 budget preparation continues with focus on addressing the impact of the minimum wage increase and potential changes to aquatics including restructuring swim team, pool hours, etc.
- Springfield funds are still pending and will hopefully be released in the next six weeks.
- Work continues with David Freeman on personnel policy changes affected by new laws.

b.) Business and Communications Report

- Taxes were collected on time and documented appropriately.
- A discussion took place regarding the analysis of the impact on the District with regards to the minimum wage increase. All staff and commissioners were encouraged to bring any and all ideas to the table to assist the district to manage the financial repercussions over the next five years.

c.) Recreation Report

- Dodgeball night has been extremely popular and continues to grow in participation.
- Staff members will be attending Risk Management tomorrow.
- The Holiday Craft Fair was successful and the addition of a food truck was very popular.
- Focus continues on the planning and execution of upcoming Special Events including Polar Express and Breakfast with Santa.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

There was no New Business to be discussed at this time.

At 7:51 p.m. Commissioner Saunderson moved to enter into Executive Session for the purpose of Personnel; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

At 8:30 pm. Commissioner Saunderson made a motion to resume the regularly scheduled board meeting; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

MOTION TO ADJOURN

At 8:31 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Saunderson.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____