



**MINUTES OF APRIL 13, 2017
PUBLIC HEARING**

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Berntsen, Piotrowski, and Montgomery.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Sara June, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

COMBINED BUDGET AND APPROPRIATION ORDINANCE #17-4-1

Commissioner Montgomery read aloud the purpose of the Public Meeting. There were no comments or questions at this time.

Commissioner Kryger 6:31 p.m.

MOTION TO ADJOURN

At 6:32 p.m. Commissioner Kryger moved to adjourn the Public Hearing; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioner Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: 0

**MINUTES OF APRIL 13, 2017
MONTHLY BOARD MEETING**

Commissioner Montgomery called the meeting to order at 6:33 p.m.

Upon roll call the following commissioners were present: Commissioners Berntsen, Piotrowski, Kryger, and Montgomery.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Sara June, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for April 13, 2017; seconded by Commissioner Berntsen.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

Laura Gaskill from Gaskill Creative

APPROVAL OF REGULAR MEETING MINUTES – March 9, 2017

Commissioner Berntsen made a motion to approve the Board meeting minutes of March 9, 2017; seconded by Commissioner Kryger.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner highlighted several communications for the board's review including a letter from a participant praising the karate program here at the district and invitations from NEDSRA for Reach for the Stars and BBQ Bash, as well as the upcoming IAPD golf outing.

TOPICS FROM THE FLOOR

Laura Gaskill explained the community interest survey process and the content included in the draft presented to the board. Board members and staff provided feedback to be included in future versions of the survey. Future discussions will take place prior to finalization and distribution of the survey.

Commissioner Saunderson 7:22 p.m.

MONTHLY FINANCIAL REPORT – March 2017

Commissioner Piotrowski made a motion to accept the March 2017 Financial Report; seconded by Commissioner Saunderson.

Director Reiner highlighted several line items for the board.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Kryger, Saunderson, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List March 2017

Commissioner Saunderson made a motion to approve the Disbursements of March 2017; seconded by Commissioner Berntsen.

There was no further discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Kryger, Saunderson, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

None.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration and Parks Report

- The county tax extension worksheet was discussed in detail including its impact on the budget and operations.
- No budget amendments are anticipated at this time.
- Brentwood Park permit application has been submitted. Bids will be opened on April 27, 2017.
- Discussions continue with interested parties regarding possible land acquisition.
- Funds from IDNR are still pending release.
- Golfers and sponsors are needed for the Golf Outing.

b.) Parks and Facilities Report

- Spring preparation including mulching is underway in all parks.
- The controlled burn at Kensington Park has been completed.
- The renovation of the Front Office is almost complete.
- The pool filter project has been finished.
- Preparation for the loss control review continues.

c.) Business and Communications Report

- The web has been updated for summer.
- We continue to look for new and creative ways to communicate and market our programs.

d.) Recreation Report

- Spring Eggstravaganza looks to be our largest special event to date. We are focusing on every detail.
- Summer planning, hiring, training, etc. continues.
- The spring Dance Recital was held at Glenbard South High School. The turnout was fantastic.
- Rentals continue to come in steadily.
- Plans are underway to wrap up the end of the school year including class picnics.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a). Commissioner Saunderson made a motion to approve Ordinance #17-4-1: "An ordinance adopting a combined annual budget and appropriating such sums of money for the corporate and recreational program purposes of the Butterfield Park District, DuPage County, State of Illinois for the year beginning May 1, 2017 and ending April 30, 2018;" seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Kryger, Saunderson, and Montgomery)

NAYS: None

- b). Commissioner Kryger made a motion to elect Commissioner Montgomery as President; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to elect Commissioner Piotrowski as Vice President; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to elect Commissioner Berntsen as Secretary; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint the law firm of Robbins and Schwartz as legal counsel with David Freeman as the lead contact; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint Dr. Larry Reiner as Executive Director, Board Recording/Assistant Secretary, NEDSRA Board Representative, and PDRMA Representative; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint Sara June and Tim White as NEDSRA Board Alternate Representatives; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint Director Dr. Larry Reiner as Treasurer and Commissioner Kryger as Assistant Treasurer; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint Director Dr. Larry Reiner as the ADA compliance officer; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint Dr. Larry Reiner and Connie Murphy as the FOIA officers; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint Dr. Larry Reiner and Connie Murphy as OMA officers; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, Montgomery)

NAYS: None

Commissioner Kryger made a motion to appoint Dr. Larry Reiner as Chief Financial Compliance Officer; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

Commissioner Kryger made a motion to approve the President's Committee Chair Appointments for Fiscal Year 2017-2018 as presented; seconded by Commissioner Berntsen.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

- c). Commissioner Berntsen made a motion to approve the Board Meeting Schedule for 2017-2018; seconded by Commissioner Kryger.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

MOTION TO ADJOURN

At 8:16 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Kryger.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Berntsen, Piotrowski, Kryger, Saunderson, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____