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**MINUTES OF DECEMBER 8, 2016  
PUBLIC HEARING**

Commissioner Montgomery called the meeting to order at 6:31 p.m.

Upon roll call the following commissioners were present: Commissioners Berntsen, Piotrowski, Saunderson, Kryger and Montgomery.

Staff Present: Executive Director Reiner, Superintendent of Recreation Sara June, Manager of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

**INTRODUCTIONS OF GUESTS AND STAFF**

David Freeman, Attorney

**Truth in Taxation Public Hearing for 2016 Tax Levy**

Board President Montgomery declared the Truth in Taxation Public Hearing opened and asked Commissioner Berntsen to read aloud the Truth in Taxation Notice to those in attendance.

There were no comments or questions at this time.

**MOTION TO ADJOURN**

At 6:37 p.m. Commissioner Berntsen moved to adjourn the Public Hearing; seconded by Commissioner Saunderson.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioner Berntsen, Piotrowski, Saunderson, Kryger and Montgomery)

NAYS: 0

**MINUTES OF DECEMBER 8, 2016  
MONTHLY BOARD MEETING**

Upon roll call the following commissioners were present: Commissioners Berntsen, Piotrowski, Saunderson, Kryger and Montgomery.

Staff Present: Executive Director Reiner, Superintendent of Recreation Sara June, Manager of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

**APPROVAL OF AGENDA**

Commissioner Saunderson made a motion to approve the Agenda for December 8, 2016; seconded by Commissioner Berntsen.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger and Montgomery)

NAYS: None

## INTRODUCTIONS OF GUESTS AND STAFF

David Freeman, Attorney

## APPROVAL OF REGULAR MEETING MINUTES – (November 10, 2016)

Commissioner Saunderson made a motion to approve the Board meeting minutes of November 10, 2016 as amended; seconded by Commissioner Berntsen.

Discussion: There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger and Montgomery)

NAYS: None

## COMMENTS AND COMMUNICATIONS

Director Reiner highlighted a thank you note from State Senator Chris Nybo, as well as the District 89 newsletter which references the new playground at Westfield School.

## TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

## MONTHLY FINANCIAL REPORT – (November 2016)

Commissioner Saunderson made a motion to accept the November 2016 Financial Report; seconded by Commissioner Berntsen.

There was no further discussion on the report at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

## APPROVAL OF DISBURSEMENTS–Approval of Claims List (November 2016)

Commissioner Saunderson made a motion to approve the Disbursements of November 2016; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

## PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Montgomery commented on the delivery of the Winter Spring Mini Brochure.

## COMMITTEE REPORTS

There were no Committee Reports at this time.

## DIRECTOR'S AND OPERATIONS REPORT

### a.) Director's Administration Report

- The Bond closed and was filed appropriately.
- IDOT is being very vague regarding the 56 project. The easements are being identified with the expectation the project is at least two years out.
- The property appraisal has been accepted and the closing is going forward with David Freeman's assistance.
- Conference arrangements have been finalized.
- Plans are being made to address the issues with the dive pool filter.
- Director Reiner answered Commissioner's questions regarding the Six Month Comparison Report of Budget.

### b.) Maintenance/Parks Report

- Soffit, fascia, and gutter work has been completed on the pool side of the building.
- Installation of the ice rink is pending appropriate weather forecast.
- Kensington Project going well. Additional plantings and landscaping will be completed in the spring.
- Data is being compiled for playground safety audits.

### c.) Business and Communication/Early Childhood Report

- There were no questions from the Board regarding this report.

### d.) Recreation Report

- Polar Express took place on November 27 and went very well. There was significant positive feedback.
- Santa Bus for Polar was very well received.
- New program sessions will start in January.
- Rentals continue to come in.
- Dance recital is scheduled for this weekend at Butterfield School.
- We continue to work with District 89 on a programming partnership at their sites.

## UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

## NEW BUSINESS

- a). Commissioner Saunderson made a motion to approve Ordinance 16-12-1, an Ordinance Levying and Assessing the Taxes for Butterfield Park District, DuPage County, Illinois for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

At 7:18 p.m. Commissioner Kryger made a motion to enter into Executive Session for the purposes of personnel; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

At 7:36 p.m. Commissioner Saunderson made a motion to resume the Regular Board Meeting; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

### ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

Commissioner Saunders made a motion to approve Resolution 16-12-1, Six Month Review of Executive Session Minutes; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

### MOTION TO ADJOURN

At 7:37 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Kryger.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Berntsen, Piotrowski, Saunderson, Kryger, and Montgomery)

NAYS: None

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_