



MINUTES OF FEBRUARY 9, 2017 MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Berntsen, Piotrowski, Kryger, and Montgomery.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Sara June, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Kryger made a motion to approve the Agenda for February 9, 2017; seconded by Commissioner Piotrowski.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

APPROVAL OF REGULAR MEETING MINUTES – January 12, 2017

Commissioner Berntsen made a motion to approve the Board meeting minutes of January 12, 2017; seconded by Commissioner Piotrowski.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

Director Reiner explained that Statements of Economic Interest for commissioners are forthcoming from the county and distributed a court rulings communication regarding contracts and separation agreements.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – January 2017

Commissioner Piotrowski made a motion to accept the January 2017 Financial Report; seconded by Commissioner Kryger.

Director Reiner highlighted several line items for the Board's clarification.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List January 2017

Commissioner Berntsen made a motion to approve the Disbursements of January 2017; seconded by Commissioner Kryger.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

A short discussion ensued regarding the use of consent agendas and revisiting the Master Plan potentially with a consultant's input to facilitate the process. Director Reiner explained that he would explore the possibility of implementing consent agendas if the board desired in the future. He also explained that with the Board's support, the Master Plan would be updated with the projects that have already been completed in the parks and that use of a consultant could be considered for the implementation of a new Community Interest Survey as well as other components of the Master Plan development. The Board encouraged him to move forward with this project and involve the Board Members in Committee of the Whole or other Committee work efforts to develop a strong plan.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- We are in the process of preparing the Budget and Appropriations Ordinance which will include a Land Acquisition Fund and a new fund for Capital Improvements that are not Bond funded.
- Reminded the Board that referendum spenddown must be completed by January 2018.
- Commissioners were asked to please make note of upcoming scheduled budget dates.
- IDOT plan appears to be years out at this time. We will develop the property with IDOT's plan in mind to honor our commitment to the community.
- Save the Date – Golf Classic September 15, 2017.

b.) Business and Communications Report

- New marketing efforts have been very successful in growing enrollment, especially the school newsletters and the weekly newsletters.
- FOIA requests continue to come in and are responded to promptly.

c). Parks/Maintenance Report

- Pruning will be starting in all the parks weather permitting.
- Loss Control for parks/facilities is scheduled for August.
- Pool filter bids/quotes are being finalized.
- Maintenance/repairs are taking place with all small engine equipment.

d). Recreation Report

- Daddy Daughter Soiree was a huge success.
- Marketing will focus on Mom and Son Reptile Night.
- Preparation continues for loss control review.
- Athletic classes and No School Camps are going well.
- Staff were asked to research expanding our relationship with St. James School and to implement a process for improved communication with their children and families.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a). Commissioner Berntsen made a motion to approve the Pool Filter Project 2017 and authorize staff to award the contracts to the lowest bidder/proposal that meets all of the specifications and legal requirements; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

At 7:33 p.m. Commissioner Kryger made a motion to enter into Executive Session for the purposes of land acquisition; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

At 7:50 p.m. Commissioner Kryger made a motion to resume the regular board meeting; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Piotrowski, Kryger, and Montgomery)

NAYS: None

Commissioner Piotrowski departed Executive Session at 7:44 due to a prior commitment.

ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

No action to be taken at this time.

MOTION TO ADJOURN

At 7:51 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Kryger.

Upon a voice vote, the motion passed:

AYES: 3 (Commissioners Berntsen, Kryger, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____