



MINUTES OF MARCH 9, 2017 MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Berntsen, Piotrowski, and Montgomery.

(Commissioner Saunderson 6:34 p.m.)

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Sara June, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for March 9, 2017; seconded by Commissioner Piotrowski.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 3 (Commissioners Berntsen, Piotrowski, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

David Freeman, Attorney

COMMITTEE OF THE WHOLE – BUDGET REVIEW AND DISCUSSION FY 2017-2018

Director Reiner presented a detailed overview of the preliminary 2017-2018 budget including general and special funds.

Director Reiner answered questions from the board members and discussions took place regarding specific areas of interest or concern.

APPROVAL OF REGULAR MEETING MINUTES – (February 9, 2017)

Commissioner Saunderson made a motion to approve the Board meeting minutes of February 9, 2017; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

Several communications were distributed to the Board including pictures from the Daddy Daughter Soiree and information regarding upcoming NEDSRA fundraising events.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – (February 2017)

Commissioner Saunderson made a motion to accept the February 2017 Financial Report; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List (February 2017)

Commissioner Berntsen made a motion to approve the Disbursements of February 2017; seconded by Commissioner Saunderson.

Tim explained that some changes will be made at Hoffman Park to minimize the electrical expenses.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Piotrowski expressed her pleasure that St. James will be included in our marketing efforts and distribution of marketing materials.

COMMITTEE REPORTS

President Montgomery asked again, if there was any further discussion regarding the Preliminary budget as presented. Hearing none, Commissioner Saunderson made a motion to approve the Preliminary Budget for FY 2017-2018 as presented; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- The Budget will be available for public review for the next 30 days.
- Gaskill Creative has been engaged to create and implement a community interest survey which is a critical step in the development of a master plan for the district.
- Research regarding the Glenbriar expansion continues.
- Efforts will be increased to re-establish the district's not for profit foundation.
- Tim attended the most recent NEDSRA meeting and updated the board on the forthcoming NEDSRA budget.
- Save the Date cards were distributed to commissioners for the 2017 Golf Outing.

b.) Parks/Facilities Report

- Grounds work continues although the ball fields are still too wet to be worked on.
- The pool project is going very well.

c.) Business and Communications Report

- Upcoming marketing efforts will focus on Christmas in July promotions and events.

d.) Recreation Reports

- Summer staff hiring continues including open interview sessions.
- Preparation for summer is ramping up.
- Baseball teams are coming back again this season. Parking issues have already been addressed with the teams.
- Spring Break Camp is coming and Rec Kids staff training continues.
- School marketing efforts have been very successful.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a). Commissioner Saunderson made a motion to approve Resolution #17-3-1: "A Resolution Adopting and Authorizing the Filing of a Tentative Annual Budget and Appropriation Ordinance for the Fiscal Year 2017-2018;" seconded by Commissioner Berntsen.

Director Reiner explained that the budget will be available for public review for the next 30 days including notification of such in the newspaper.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

- b). The Board and Staff engaged in a thorough review and discussion regarding the redevelopment of Brentwood Park. Renderings and concept designs were presented and reviewed. After a lengthy discussion Commissioner Piotrowski made a motion to approve the Brentwood Park Redevelopment Project by UpLand Design as presented; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

- c). The Board and Staff engaged in a thorough review and discussion regarding the Glenbriar Park Expansion. Some design concepts and intentions for potential use were discussed along with a review of some of the concepts from our referendum efforts. After a thorough discussion Commissioner Saunderson made a motion to approve the Glenbriar expansion planning/research proposal from UpLand Design as presented; seconded by Commissioner Berntsen. Director Reiner was asked to negotiate alternate timetables as necessary and appropriate.

Upon voice call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

At 8:25 p.m. Commissioner Saunderson made a motion to enter into Executive Session for the purposes of Land Acquisition discussion.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

At 9:10 p.m. Commissioner Berntsen made a motion to resume the regular Board Meeting; seconded by Commissioner Saunderson.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

ACTION TO BE TAKEN FROM CLOSED SESSION

Commissioner Saunderson made a motion to authorize Director Reiner to further pursue and research the Glenbriar expansion project as discussed; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

MOTION TO ADJOURN

At 9:11 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 4 (Commissioners Berntsen, Saunderson, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____