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## MINUTES OF NOVEMBER 8, 2018 MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Montgomery, Piotrowski, Berntsen, and Kryger.

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Anne Popek, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

### APPROVAL OF AGENDA

Commissioner Kryger made a motion to approve the Agenda for November 8, 2018; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

### INTRODUCTIONS OF GUESTS AND STAFF

Director Reiner introduced Superintendent of Recreation Anne Popek to the Board. Anne spoke briefly about her experience and role at the district and answered questions from the Board.

### APPROVAL OF REGULAR MEETING MINUTES – October 11, 2019

Commissioner Berntsen made a motion to approve the Board meeting minutes of October 11, 2018; seconded by Commissioner Piotrowski.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

### COMMENTS AND COMMUNICATIONS

Several communications were distributed to the Board including a copy of a preschool parent's Facebook post raving about the quality of the District's preschool program, information regarding the Butterfield Preservation Foundation's receipt of the Best Friends of Illinois Parks award, and a letter from the Attorney General's office recognizing the Foundation as a charitable trust.

## TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

## MONTHLY FINANCIAL REPORT – (October 2018)

Commissioner Kryger made a motion to accept the October 2018 Financial Report; seconded by Commissioner Berntsen.

Director Reiner explained that the six month projections would be included in next month's board packet.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

## APPROVAL OF DISBURSEMENTS–Approval of Claims List (October 2018)

Commissioner Kryger made a motion to approve the Disbursements of October 2018; seconded by Commissioner Berntsen.

Director Reiner explained that a particular line item of \$900 was miscoded and will be corrected for next month's meeting.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

## PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Montgomery expressed congratulations regarding the forward progress of the OSLAD grant. A brief discussion ensued regarding the district's policy on the posting of political signage and the need to remain impartial and fair.

## COMMITTEE REPORTS

There were no Committee Reports at this time.

## NEW BUSINESS

- a.) Commissioner Berntsen made a motion to accept the Official Offer for the purchase of Taxable General Obligation Limited Tax Park Bonds, Series 2018 (The "Bonds") of the Butterfield Park District as proposed by West Suburban Bank, Downers Grove, Illinois; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

- b.) Commissioner Berntsen read aloud the Bond Ordinance #18-11-1 summary and made a motion to approve Bond Ordinance #18-11-1 as presented; seconded by Commissioner Kryger.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

- c.) Commissioner Piotrowski made a motion to approve Truth in Taxation Resolution #18-11-1 as presented; seconded by Commissioner Kryger.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

- d.) Commissioner Kryger made a motion to appoint Commissioner Berntsen as IAPD Delegate and Commissioner Montgomery and Director Reiner as Alternates; seconded by Commissioner Piotrowski.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

- e.) Commissioner Kryger made a motion to approve the 2019-2020 Bond Ordinance and Budget Development Timeline as presented; seconded by Commissioner Piotrowski.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

## DIRECTOR'S AND OPERATIONS REPORT

### a.) Director's Administration Report

- OSLAD and DNR grants are moving forward, and legislative relationship building continues in the wake of the election turnover.
- IDOT discussions continue.
- The Foundation will issue a check to the District for proceeds from the Golf Classic.

### b.) Parks/Maintenance Report

- Jake and Aaron did a fantastic job managing tree damage following strong winds.
- Space has been cleared to accommodate a new storage shed.
- Tennis court light fuses have been replaced.
- Winterization of the pools and park drinking fountains, etc. is complete.
- Repairs to the parking lot have been completed.

### c.) Business and Communications Report

- Conference materials were behind schedule, but Commissioners should have all available information in their hands at this time.
- 99% of tax dollars have been issued at this point

### d.) Recreation Report

- The Rec Department's focus has been primarily Special Events including Boo Bash, Craft Fair, Polar Express, etc.

## UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

At 7:24 p.m. Commissioner Berntsen made a motion to enter into Executive Session for the purposes of Personnel and Potential Land Acquisition; seconded by Commissioner Kryger.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Piotrowski, Berntsen, Kryger, and Montgomery)

NAYS: None

At 7:51 p.m. Commissioner Berntsen made a motion to reconvene the Regularly Scheduled Board meeting; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Piotrowski, Berntsen, and Montgomery)

NAYS: None

### MOTION TO ADJOURN

At 7:52 p.m. Commissioner Piotrowski moved to adjourn; seconded by Commissioner Berntsen.

Upon a voice vote, the motion passed:

AYES: 3 (Commissioners Piotrowski, Berntsen, and Montgomery)

NAYS: None

PRESIDENT \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_