



MINUTES OF OCTOBER 12, 2017 MONTHLY BOARD MEETING

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Kryger, Berntsen, Piotrowski, and Montgomery.

(Commissioner Saunderson 7:11 p.m.)

Staff Present: Executive Director Reiner, Superintendent of Business and Communications Connie Murphy, Superintendent of Recreation Sara June, Superintendent of Parks and Facilities Tim White, and Administrative Coordinator Oona Kelly.

APPROVAL OF AGENDA

Commissioner Piotrowski made a motion to approve the Agenda for October 12, 2017; seconded by Commissioner Berntsen.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

David Freeman, Attorney

APPROVAL OF REGULAR MEETING MINUTES – September 14, 2017

Commissioner Berntsen made a motion to approve the Board meeting minutes of September 14, 2017; seconded by Commissioner Kryger.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 4 (Commissioners Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

COMMENTS AND COMMUNICATIONS

District boundary maps were distributed which were acquired from the county.

TOPICS FROM THE FLOOR

There were no topics from the floor at this time.

MONTHLY FINANCIAL REPORT – September 2017

Commissioner Berntsen made a motion to accept the September 2017 Financial Report; seconded by Commissioner Kryger.

Director Reiner explained that the funds in Account #224 are reserved for the 53/56 development and should be spent by June.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List September 2017

Commissioner Berntsen made a motion to approve the Disbursements of September 2017; seconded by Commissioner Kryger.

There was no further discussion on this item at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Kryger, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONERS' COMMENTS

Commissioner Montgomery commented that the Brentwood Park ribbon cutting ceremony went really well and that the park is beautiful.

COMMITTEE REPORTS

There were no Committee Reports at this time.

DIRECTOR'S AND OPERATIONS REPORT

a.) Director's Administration Report

- Referendum commitment will be spent down by June.
- Six-month budget projections will be presented at the November meeting.
- 2018-2019 budget preparation is underway.
- There has been significant turnover in Springfield. Time will need to be spent building new relationships. Other than this, there is little change in the legislative status.
- The possibility of acquiring federal funds for land acquisition/development is being researched.
- Special thanks to David Freeman for his continued support of our golf outing.
- The board was encouraged to check out our website; it contains a lot of valuable information.
- The last park planning meeting is scheduled for November 16, 2017.
- Idea boards for the 53/56 development reflecting community feedback were presented to the board.
- Environmental study reports regarding the Malcomson property were presented to the board. There was a consensus from the board to move forward with the property purchase.

b.) Parks and Facilities Report

- Parks staff invested lots of time in preparation for the Brentwood Park ribbon cutting.
- A bulk tulip bulb purchase was made and bulbs will be planted in all parks.
- New trees will be planted at Brentwood to replace some that were removed.
- Preliminary research has begun on potentially replacing the tile floors in the locker rooms.
- Door locks in the building were serviced following extensive summer use.
- Pool cleanup is continuing.
- Staff will be attending many upcoming training opportunities.
- Research is underway regarding potential purchase of a new/used vehicle.
- Adam Lipinski has retired from the District and will be sorely missed. Job descriptions are being reviewed and staffing needs evaluated.

c.) Business and Communications Report

- Staff will continue to focus on marketing efforts to increase enrollment in all programs.
- PDRMA insurance rates increased only minimally.
- Crisis Manual was reviewed by staff with no changes. All personnel have reviewed this manual.
- Two part-time staff have been hired.
- IAPD conference enrollment forms were distributed to the board.

d.) Recreation Reports

- The Craft Fair is being promoted aggressively. The vendor maximum has been reached.
- Tennis court usage is wrapping up.
- Our next special event is scheduled for October 28 – Boo Bash & Fall Fest
- Interest in our adult trips is increasing. The trip to Galena was well-attended as well as the lunch event at the Waterleaf.
- Several School's Out Adventure Camps have taken place. All have included field trips.
- Staff trainings are ongoing.

e.) Special Reports

- 1) Details of the Aquatics Seasonal Summary Report were highlighted for the board and questions were answered. Several factors were identified as contributing to the financial state of the 2017 aquatics season and will be addressed for next summer.
- 2) The General Recreation Report 2017 was highlighted for the board and questions were answered. This report will be used as a tool to assist staff in programming efforts going forward.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

Commissioner Berntsen made a motion to approve the Year End Treasurer's Report; seconded by Commissioner Kryger.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Kryger, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

At 8:16 p.m. Commissioner Saunderson made a motion to enter into Executive Session for the purposes of Personnel; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Kryger, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

At 8:54 p.m. Commissioner Berntsen made a motion to reconvene the Regularly Scheduled Board Meeting; seconded by Commissioner Piotrowski.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Kryger, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

MOTION TO ADJOURN

At 8:55 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Kryger.

Upon a voice vote, the motion passed:

AYES: 5 (Commissioners Kryger, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____