



MINUTES OF MARCH 10, 2022 MONTHLY BOARD MEETING

Due to the COVID 19 Coronavirus related issues, the Butterfield Park District's Regular Board Meeting scheduled for March 10, 2022, took place in a Zoom Virtual Meeting platform. A notice was posted for the public to contact Mr. Michael Hixenbaugh, Executive Director, at mhixenbaugh@butterfieldpd.com to arrange to monitor or participate in the meeting.

The agenda for the meeting was posted as required by State statutes.

This action has been taken in compliance with P.A. 101-0640 and the Governor's Disaster Proclamation of March 4, 2022, suspending the physical presence requirement under the Open Meetings Act and to limit the size of all public gatherings in Illinois.

Commissioner Montgomery called the meeting to order at 6:30 p.m.

Upon roll call the following commissioners were present: Commissioners Tovey, Saunderson, and Montgomery.

(Commissioner Piotrowski 6:31 p.m.)

Staff Present: Executive Director Hixenbaugh, Dr. Reiner, Superintendent of Business and Communications Connie Murphy, and Superintendent of Recreation Anne Popek.

APPROVAL OF AGENDA

Commissioner Saunderson made a motion to approve the Agenda for March 10, 2022; seconded by Commissioner Tovey.

There was no discussion at this time.

Upon voice vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

Commissioner Montgomery asked fellow commissioners to review their calendars to accommodate a potential date change for the April meeting. He also asked commissioners to please give some thought to officer elections for next year including a new president of the board since Commissioner Montgomery will be resigning at the end of the current fiscal year.

INTRODUCTIONS OF GUESTS AND STAFF

There were no guests present and no introductions at this time.

COMMITTEE OF THE WHOLE - BUDGET PRESENTATION, REVIEW AND DISCUSSION FY 2022-2023

Executive Director Hixenbaugh presented a detailed overview of the preliminary 2022-2023 budget including general funds and answered questions from the Board Members. Discussions took place regarding specific areas of interest or concern.

MONTHLY FINANCIAL REPORT – February 2022

Commissioner Saunderson made a motion to accept the February 2022 Financial Report; seconded by Commissioner Tovey.

Director Hixenbaugh explained that Account 221 has been renamed “Debt Service” and the final NEDSRA payment has been made.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List February 2022

Commissioner Saunderson made a motion to approve the Disbursements of February 2022; seconded by Commissioner Berntsen.

Director Hixenbaugh explained that the preschool office computers were replaced according to schedule and clarified the coding of the Rainout Line annual fee.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)

NAYS: None

DIRECTOR’S AND OPERATIONS REPORT

a.) Director’s Report

- We are in the final stages of hiring a new Superintendent of Parks
- Aqua Pure will be performing an engineering evaluation of the leisure pool drain to ensure compliance.

b.) Capital Development/Special Projects Report

- The OSLAD process has been significantly delayed both in terms of payout and future grant opportunities.
- The corner project will be finished prior to paying off the remaining balance to the contractor.
- Pursuit of other legislative funding continues.

c.) Recreation Report

- Owls and Bluebirds classes are full for next year.
- Rec Kids program continues to run smoothly.
- Egg hunt event is sold out.
- Summer hiring and planning continue.

UNFINISHED BUSINESS

There was no Unfinished Business to be discussed at this time.

NEW BUSINESS

- a.) Commissioner Saunderson made a motion to approve the Preliminary Budget for Fiscal Year 2022-2023; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)
NAYS: None

- b.) Commissioner Saunderson made a motion to approve Resolution #22-3-1: A resolution adopting and authorizing the filing of a tentative annual budget and appropriation ordinance for Fiscal Year 2022-2023;” seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)
NAYS: None

MOTION TO ADJOURN

At 7:03 p.m. Commissioner Saunderson moved to adjourn; seconded by Commissioner Berntsen.

Upon a roll call vote, the motion passed:

AYES: 5 (Commissioners Tovey, Saunderson, Berntsen, Piotrowski, and Montgomery)
NAYS: None

PRESIDENT _____

BOARD SECRETARY _____