



MINUTES OF NOVEMBER 14, 2024 REGULAR BOARD MEETING

Commissioner Saunderson called the regular board meeting to order at 6:36 p.m.

Upon roll call the following commissioners were present: Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson.

Staff Present: Executive Director Hixenbaugh and Superintendent Behling.

Staff Via Zoom: Superintendent of Recreation Popek and Administrative Coordinator Kelly.

Commissioner Berntsen made a motion to approve virtual meeting attendance for Commissioner Menard due to employment purposes; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF AGENDA

Commissioner Berntsen made a motion to approve the Agenda for November 14, 2024; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

INTRODUCTIONS OF GUESTS AND STAFF

None.

PRESIDENT AND COMMISSIONER/PUBLIC COMMENTS

There were no commissioner comments and no public present.

APPROVAL OF REGULAR BOARD MEETING MINUTES – October 17, 2024

Commissioner Tovey made a motion to approve the regular meeting minutes of October 17, 2024; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF EXECUTIVE SESSION MEETING MINUTES – September 12, 2024

Commissioner Tovey made a motion to approve the executive session meeting minutes of September 12, 2024; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

MONTHLY FINANCIAL REPORT – October 2024

Commissioner Tovey made a motion to accept the October 2024 Financial Report; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

APPROVAL OF DISBURSEMENTS–Approval of Claims List October 2024

Commissioner Tovey made a motion to approve the Disbursements of October 2024; seconded by Commissioner Berntsen.

Highlighted for the Board: Project payments, reimbursement check for DMV, and rental deposit refund.

Upon roll call vote, the motion passed unanimously:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

DIRECTOR’S AND OPERATIONS REPORT

a.) Director’s Report

- DCEO grant closed out.
- OSLAD project update.
- DCEO grant out to bid.
- Conduct ordinance revisions.
- General election deadline.
- Tax levy resolution.
- IDOT project tree clearing.

b.) Business and Communications Report

- Marketing focus – swim lessons and swim team.
- Minimum wage increase impact on aquatics.

c.) Recreation Report

- Special event preparation.
- Preschool registration and food drive.
- Successful youth programs.
- Adult casino trips.
- Teen and Adult programs offered at the church.

d.) Parks and Facilities Report

- GSA surplus – band saw.
- The Glen is close to completion.
- Tree planting.
- ADA lift for pool.
- Christmas lights.

e.) Committee Report

None at this time.

UNFINISHED BUSINESS

- a.) The Ordinance regulating the Use of Parks and Property Owned or Controlled by the Butterfield Park District - tabled.
- b.) Discussion of Park Security - tabled.
- c.) Discussion of Surveillance Cameras - tabled.
- d.) Discussion of an Ordinance regulating the Issuance of Identification to the Commissioners of the Butterfield Park District - tabled.

NEW BUSINESS

- a.) Commissioner Tovey made a motion to approve the Wheaton Bank & Trust offer for the Tax-Exempt General Obligation Limited Tax Park Bonds, Series 2024; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

- b.) Commissioner Tovey made a motion to approve Resolution #24-11-1: A resolution determining the amounts of money exclusive of levies for debt service and election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Butterfield Park District for the fiscal year beginning May 1, 2025, and ending April 30, 2026; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

- c.) Commissioner Tovey made a motion to approve Ordinance #24-11-1: An ordinance providing for the issue of \$312,763 General Obligation Limited Tax Park Bonds, Series 2024, of the district for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and to provide the revenue source for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wheaton Bank & Trust Company, N.A.; seconded by Commissioner Berntsen.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

MOTION TO ADJOURN

At 7:17 p.m. Commissioner Berntsen moved to adjourn; seconded by Commissioner Tovey.

Upon roll call vote, the motion passed:

AYES: 5 (Commissioners Menard, Micheli, Tovey, Berntsen, and Saunderson)

NAYS: None

PRESIDENT _____

BOARD SECRETARY _____