



**BUTTERFIELD PARK DISTRICT  
REGULAR BOARD MEETING  
LOCATION: Rec and Aquatic Center ROOM: Activity Room  
April 9, 2026**

President Saunderson called the meeting to order at 6:34 p.m.

Upon roll call the following commissioners were present: President Saunderson, Commissioners Micheli, and Cosenza. Commissioners not present: Menard.

Staff Present: Executive Director, Jack Savage; Superintendent of Parks & Facilities, Roger Behling; Finance and Administrative Coordinator, Annette Lassak; Sarah Nugnis, Accounting; Recreation Supervisor, Lucas Gallagher. Gail Conway, Consultant and Anthony Nichols were also present.

**APPROVAL OF AGENDA**

Commissioner Saunderson asked for a motion to amend the agenda to add to the Executive Session: Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5ILCS 120/2(c) (8)

Commissioner Cosenza made the motion to amend the agenda for April 9, 2026, to add to the Executive Session: Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5ILCS 120/2 (c)(8); seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:  
AYES: 3 (Commissioners Saunderson, Micheli, and Cosenza)  
NAYS: None

**INTRODUCTIONS OF GUESTS AND STAFF**

Executive Director Savage introduced staff members present at the meeting: Executive Director, Jack Savage; Sarah Nugnis, Accounting; Lucas Gallagher, Recreation Supervisor; Roger Behling, Superintendent Parks and Facilities; Annette Lassak, Finance and Administration Coordinator; and Gail Conway, Consultant.

**COMMISSIONER AND PUBLIC COMMENTS**

Commissioner comments: President Saunderson acknowledged the receipt of letter sent by Tom Heneghan, also signed concerned taxpayers, and said that it was forwarded to Executive Director Savage and that he would be in contact. President Saunderson addressed items listed in the letter.

Commissioner Micheli read the rules to be followed for public comment.

**Public in Attendance:**

Tom Heneghan, Jim Babiak, Sydney Yangus, Claudia Yangus, Chris Heath, Danya Greschuk, Dacia Meldonado, Paul Rzewuski, and Penny Frulla.

**Public Comments:**

- Jim Babiak:
  - Dates for meetings conflict with Butterfield East school events.
- Sydney Yangas: Questioned why the rule reading.
  - Why FOIA requests have to be filed – wanted a copy of the Bylaws.
  - Asked if she could speak with Executive Director Savage tonight.
  - President Saunderson advised that they [what Sydney Yangas was referring to as Bylaws] were given out to Bridgette.
- Claudia Yangas asked if Executive Director Savage could provide her with a copy of the bylaws and minutes. Executive Director Savage advised her to contact him. She will have her husband contact him.
- Chris Heath asked about the trees cut down at Montgomery Park,
  - Minutes not on the website, thinks policies should be posted on the website, thinks residents should not have to file a FOIA request to get information.
  - Questioned why someone from their specific neighborhood isn't on the Board.
- Danya Greschuk stated that her biggest concerns were the no dog signs, the staff quitting, and the trees in Montgomery Park.
  - President Saunderson advised as a result of public feedback regarding safety concerns the signs went up. Regarding staff resignations, people cannot be forced to stay.
- Dacia Meldonado asked about dog signs and the website does not give a lot of information.
  - Executive Director Savage advised that we hired a marketing person and updating has begun. He is working on a lot of things, i.e., the Brochure, Bullfrogs, Fliers, and Swim Clubs [and other].
- Tom Heneghan stated that he's noticed a big improvement in staff, and that the FOIA request was cleared up quickly. He asked about minutes that will be approved / posted, he said he had reviewed some park district policies. He appreciated them.
  - Tom stated that he read the policy and brought to attention section 12:12:6 on page 10, i.e., Report to the Community
    - He didn't know about Board vacancies and thinks school districts should be notified. He'd like more communication, more frequent posting of minutes. He doesn't want to have to put effort in to get information, wants more transparency, and work with Board and staff. Also wants more representation in the District.

President Saunderson thanked everyone for their comments. There were no other comments from the Public.

APPOINTMENT OF COMMISSIONER – ADMINISTER OATH OF OFFICE

Discussion: Anthony Nichols was sworn in as a new Commissioner by Commissioner Micheli. Commissioner Nichols signed the pledge form, and all welcomed him to the Board.

PRESENTATIONS

Consultant Gail Conway: presentation on Strategic Planning. The prevalent discussion points were programming quality; programming as a revenue source; infrastructure; transparency, and the pace of implementation:

- Website redesign: Currently working on mapping out the user experience for the redesign and evaluating the site’s elements to drive more traffic to the site and make it easier for visitors to find information.
- Discussed goal areas and what should be prioritized: Plans that work; programming that is of high quality, serves the public, increases revenue, and includes goals which build a structure to support a transparent high functioning district.
- Discussed the pace of implementation once the plan was in place. Executive Director Savage has been focused on stabilization which he describes as being in teaching mode with the new Youth Recreation Supervisor, Aquatics and Athletic Superior, Marketing Supervisor, and Finance and Administrative Coordinator. He also emphasized a current focus is watching spending levels. He wants to move fast but doesn’t want to skip any steps and remains focused on staffing and budget at this time. The Commissioners recognized the importance of stabilization but emphasized the importance to also move forward, quickly, once the plan is in place.

APPROVAL OF MEETING MINUTES FROM FEBRUARY 12, 2026

Commissioner Micheli made a motion to approve the February 12, 2026, Open Session Meeting minutes; seconded by Commissioner Cosenza.

Discussion: The board agreed upon the approval of minutes of February 12, 2026, and the Open Session Meeting minutes, pending corrections.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Saunderson, Micheli, and Cosenza)

NAYS: None

ABSTAIN: 1 (Commissioner Nichols)

APPROVAL OF CLOSED SESSION MEETING MINUTES FROM FEBRUARY 12, 2026

Commissioner Micheli made a motion to approve the February 12, 2026, Closed Session minutes; seconded by Commissioner Cosenza.

Discussion: The board agreed upon the approval of minutes of February 12, 2026, Closed Session minutes pending corrections.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Saunderson, Micheli, and Cosenza)

NAYS: None

ABSTAIN: 1 (Commissioner Nichols)

#### MONTHLY FINANCIAL REPORT – MARCH 2026

Commissioner Cosenza made a motion to approve the Monthly Financial Report for March 2026; seconded by Commissioner Micheli.

Discussion: Executive Director Savage sent the invoices requested by Commissioner Cosenza.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Saunderson, Micheli, and Cosenza)

NAYS: None

ABSTAIN: 1 (Commissioner Nichols)

#### DISBURSEMENTS REPORT – MARCH 2026

Commissioner Micheli made a motion to approve the Disbursements Report for March 2026; seconded by Commissioner Cosenza.

Discussion: There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 3 (Commissioners Saunderson, Micheli, and Cosenza)

NAYS: None

ABSTAIN: 1 (Commissioner Nichols)

#### DIRECTOR'S AND OPERATIONS REPORTS - Informational

##### 1. Director's Report (Jack Savage)

- Pickleball nets are up and 20-25 people are using the courts.
- Summer concerts are booked.
- Introduction of Annette Lassak, Finance and Administrative Coordinator.
- Working on the new budget.
- Fall programs are due next Friday.
- Marketing is working on the flyers for the swimming program.
- Currently looking to fill the position of assistant teacher for the pre-K program.
- Asphalt surfaces were addressed best as currently possible; Superintendent of Parks and Facilities and staff regularly assess the parks.

2. Recreation Report (Lucas Gallagher)

- Tennis / Pickleball rentals are up.
- Weekend spring classes are starting.
- Port-A-Pots were delivered to Hoffman and Montgomery Parks.
- Breakfast with the Bunny had record attendance.
- Bluebird and pre-K are filled for next year; three new parent/tot classes were added.
- Teen Camp and Dodgeball are filled up and have a wait list.
- Adding more tournaments in the summer for Pickleball.
- Sit & Fit class is getting bigger.

3. Park & Facilities Report (Roger Behling)

- March is fire month, have replaced four fire exit signs with LED, handled in-house to save money.
- Currently completing vehicle safety testing.
- Pool chairs have been cleaned.
- The largest tree behind the pool has been removed.
- Rebuilt the new slide pump for the pool.
- During spring break, we polished floors and cleaned.
- Changed the view of the cameras for better view of bathrooms at Hoffman Park because of vandalization.
- Water will be on by May 13th.

UNFINISHED BUSINESS

1 Irrigation system update - Informational

- A. Roger Behling advised that the system will be in ground and running by June 1<sup>st</sup>, tested last Fall, but not running, yet.

Discussion: There was no discussion at this time.

Action: No action taken at this time.

2 Cameras Update – Informational

- A. Cameras are set up to have a complete view of the parking lot and can read license plates at Hoffman. Coverage in the parking lots is good per Executive Director Savage.

Discussion: There was discussion about the electrical box being set on fire, vandalism, and graffiti. Commissioners suggested three to four cameras in the building.

Action: Ring cameras will be put up in the hallways.

3. Credit Card Fees – Informational

Discussion: There was discussion about the 3% charge on credit card payments that are being charged by Active Net and not the Park District. Executive Director Savage is working on getting some fees refunded.

Action: No action taken at this time.

4. General Use Ordinance – Informational

Discussion: Attorney is working on this.

Action: No action taken at this time.

5. Park Security – Informational

Discussion: Security.

Action: No action taken at this time.

6. Signage Status – Informational

Discussion: Executive Director Savage advised appropriate signage has been placed on the athletic fields and on paths. Superintendent of Parks and Facilities, Roger Behling showed pictures of the new signs.

Action: No action taken at this time.

7. Commissioner Identification – Informational

Discussion: Commissioners discussed the need for some sort of identification that states that they are Commissioners of the Butterfield Park District.

Action: No action taken at this time.

8. Surplus Disposal – Informational

Discussion: This will be added to the agenda as new business. Executive Director Savage will email the Commissioners with information.

Action: Executive Director Savage will send information and come up with a strategy to move forward.

## NEW BUSINESS

### 1. Board Meeting Schedule – Fiscal Year 2026-2027

Commissioner Cosenza made a motion to approve the Board Meeting Schedule for Fiscal Year 2026-2027, seconded by Commissioner Micheli.

Discussion: There was no discussion at this time.

Upon Roll call vote, the motion passed unanimously:

AYES: 4 (Commissions Saunderson, Micheli, Nichols, and Cosenza)

NAYS: None

### 2. Budget: President Saunderson asked for a motion to approve Ordinance #26-4-1 “an Ordinance adopting a combined annual budget and appropriating such sums of money for the corporate and recreational program purposes of the Butterfield Park District, DuPage County, State of Illinois for the year beginning May 1, 2026, and ending April 30, 2027.

Commissioner Micheli made a motion to approve the 2026/2027 budget; seconded by Commissioner Cosenza.

Discussion: Discussion occurred regarding posting of the budget, budget numbers, revenues, staffing, printing costs, printing cost quotes, supplies, spending, expenses, purchasing swim team timing system, water rates.

Discussed attainability of timing system for the swim team.

President Saunderson called for roll call vote:

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Micheli, Nichols, and Cosenza)

NAYS: None

## MOTION TO ADJOURN INTO EXECUTIVE SESSION

President Saunderson called for a motion to enter into Executive Session for the purposes to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel pursuant to section 5 ILCS 120/2 (C) (1). Discussion of issues related to the purchase or lease of real property for the use of the Public Body including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to section 5 ILCS 120/2(c)(5), and Security procedures, school building safety, and security, and the use of personnel and equipment to respond to an actual, a threatened, or reasonably potential danger to the safety of employees, students, staff, the public or public property pursuant to section 5ILCS 120/2(c) (8).

At 9:08 p.m. Commissioner Micheli made the motion to enter into Executive Session; Seconded by Commissioner Cosenza.

Discussion: There was no discussion at this time.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Micheli, Nichols, and Cosenza)

NAYS: None

**MOTION TO RETURN TO OPEN SESSION**

At 9:50 p.m. the Board returned to open session. Present: President Saunderson; Commissioner Cosenza; Commissioner Micheli; Commissioner Nichols; Executive Director Jack Savage, and Consultant Gail Conway.

Commissioner Nichols made a motion to return three days of vacation to Executive Director Savage, because he worked on those days and could not utilize his vacation days, and for Executive Director Savage to identify the specific dates to be returned to him; seconded by Commissioner Micheli.

Discussion: Discussion was held for Executive Director Savage to notify / notate / specify for and in the records what three days were to be returned: [January 16, 2026, January 23, 2026, and February 2, 2026].

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Micheli, Nichols, and Cosenza)

NAYS: None

**MOTION TO ADJOURN**

Commissioner Cosenza made a motion to adjourn the meeting; seconded by Commissioner Micheli.

Upon roll call vote, the motion passed unanimously:

AYES: 4 (Commissioners Saunderson, Micheli, Nichols, and Cosenza)

NAYS: None

The meeting was adjourned at 9:52 p.m.